

AVON MAITLAND DISTRICT SCHOOL BOARD

ADMINISTRATIVE PROCEDURE

NO. 272

SUBJECT: ENTREPRENEURIAL PROGRAMS

Legal References: *Ontario Regulation 298 Operation of Schools Section 11 Duties of Principals - Supervise Instruction, Supervision of Any School Activity; Section 20 Duties of Teachers: Ensure All Reasonable Safety Precautions*

Related References: *Administrative Procedure 265 Co-instructional Activities; AP 321 Fund-Raising; AP 322 Partnerships and Advertising in Schools; AP 351 Code of Conduct; AP 352 Promoting Positive Student Behaviour; AP 505 School Budget Allocation; AP 513 Accounts: School Generated Funds (Accounting Procedures); AP 560 Insurance, Property and Liability*

1. Entrepreneurial Programs

Entrepreneurial programs are intended:

- 1.1 To provide an alternative source of funding for school programs.
- 1.2 To provide students with a learning experience in a small business environment.

2. Administration of the Programs

- 2.1 The principal is accountable to the director of education to maintain the safety and security of any entrepreneurial program for both staff and students and board assets or resources.
- 2.2 The principal shall ensure that AP 513 Accounts: School Generated Funds (Accounting Procedures) is followed with respect to tracking all funds related to the entrepreneurial enterprises.
- 2.3 Surplus funds may be used only for the acquisition of supplies or equipment for the school and not for the benefit of individuals.

3. Operations

- 3.1 The principal may designate staff to coordinate/supervise the program.
- 3.2 Students should be involved in the planning, implementation and operational review of the program.
- 3.3 All costs incurred by the school's operating budget to support the program shall be reimbursed by the entrepreneurial program.

4. Local Businesses

- 4.1 The effect of entrepreneurial programs on local businesses shall be reviewed carefully by the principal in conjunction with the regional supervisory official or designate.
- 4.2 Schools wishing to pursue entrepreneurial programs should discuss possible programs with local businesses with a view to establishing partnership arrangements