

**AVON MAITLAND DISTRICT SCHOOL BOARD  
ADMINISTRATIVE PROCEDURE  
NO. 272**

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**SUBJECT:        **ENTREPRENEURIAL PROGRAMS****

Legal References:     *Ontario Regulation 298 Operation of Schools Section 11 Duties of Principals - Supervise Instruction, Supervision of Any School Activity; Section 20 Duties of Teachers: Ensure All Reasonable Safety Precautions*

Related References:  *Administrative Procedure 265 Co-instructional Activities; AP 321 Fund-Raising; AP 322 Partnerships and Advertising in Schools; AP 351 Code of Conduct; AP 352 Promoting Positive Student Behaviour; AP 513 Accounts: School Generated Funds (Accounting Procedures); AP 560 Insurance, Property and Liability*

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**1.    **Entrepreneurial Programs****

Entrepreneurial programs are intended:

- 1.1    To provide an alternative source of funding for school programs.
- 1.2    To provide students with a learning experience in a small business environment.

**2.    **Administration of the Programs****

- 2.1    The principal is accountable to the director of education to maintain the safety and security of any entrepreneurial program for both staff and students and board assets or resources.
- 2.2    The principal shall ensure that AP 513 Accounts: School Generated Funds (Accounting Procedures) is followed with respect to tracking all funds related to the entrepreneurial enterprises.
- 2.3    Surplus funds may be used only for the acquisition of supplies or equipment for the school and not for the benefit of individuals.

**3.    **Operations****

- 3.1    The principal may designate staff to coordinate/supervise the program.
- 3.2    Students should be involved in the planning, implementation and operational review of the program.
- 3.3    All costs incurred by the school's operating budget to support the program shall be reimbursed by the entrepreneurial program.

#### **4. Local Businesses**

- 4.1 The effect of entrepreneurial programs on local businesses shall be reviewed carefully by the principal in conjunction with the regional supervisory official or designate.
- 4.2 Schools wishing to pursue entrepreneurial programs should discuss possible programs with local businesses with a view to establishing partnership arrangements