

# AVON MAITLAND DISTRICT SCHOOL BOARD

*Create Positive, Inclusive Learning Environments, and Maximize Outcomes for Students*

## DIRECTOR'S INFORMATION REPORT

**TO: Regular Board Meeting – Tuesday October 9, 2018**

**AGENDA ITEM: 6.3 a)**

**SUBJECT: Elementary Class Size Reporting – Requirements and Compliance**

### 1.0 Background

- 1.1 In staffing the elementary schools, school-based staff are generated initially by a formula in the spring, using official projected enrolment (OPE). An analysis of class sizes is conducted at that time, using projections, to assess adherence and work towards a plan to meet both Collective Agreement and Ministry of Education requirements. Some additions to staff are made in order to address major issues at that time and, on a case-by-case basis up to the commencement of the school year. Once actual student enrolment data is available the first week of school in September, since adherence to requirements is based on actual student numbers, a second review of class sizes is conducted and additional staff are added where necessary and appropriate. The reorganizations which were required in schools with changes in staff for this school year were all completed by September 28, 2018. On September 28, 2018, the Board filed the Ministry of Education Primary Class Size Plan, an annual requirement on the status of elementary class sizes throughout the District.

### 2.0 Avon Maitland DSB – Compliance with Requirements Achieved in all Areas

- 2.1 Board achievements (Ministry targets are reflected in brackets directly following each Board achievement)

Primary Class Related: All Achieved

- % of Primary classes 20 and under – 94.1% (Ministry requirement is to be at 90% or better)
- % of Primary classes 23 and under – 100% (Ministry requirement is to be at 100%)
- % of Gr 3/4 classes 23 and under – 100% (Ministry requirement is to be at 100%)

FDK Class Related: All Achieved

- % of FDK classes 29 and under – 100% (Ministry requirement is to be at 100% unless specific circumstances are met)
- Average FDK class size - 24.62 (Ministry requirement is to be less than 26)

District-wide Junior/Intermediate Class Size Average: Achieved

- Average District-wide J/I Class size - 25.38 (Ministry requirement is to be at least at 25.64)

Note: The Extension Agreement with ETFO, introduced in the spring of 2017, requires that by 2020/2021 every Board will have a Board-wide J/I Average Class size of 24.5 or less. In 2017/18, we created a 5-year plan to reach the required target by lowering our Board-wide J/I Average by 1/5th each year. Our starting Board-wide J/I Average in 2016/17 was 25.95, making our internal targets for 2017/18 and 2018/19 25.65 and 25.35 respectively. We are just slightly above our

own internal target for 2018/19, but expect to be able to manage this within the changes required for the next three school years.

2.2 All Collective Agreement class size requirements have been met at this time.

### **3.0 Next Steps**

3.1 Updated enrolment data will be shared with the Board following the October 31, 2018 Ministry submission.

3.2 A further formal review of elementary class sizes will be conducted using enrolment data as at October 31, 2018, to ensure that class sizes continue to be in accordance with Collective Agreement requirements. At that time, a formal review of staff additions for the 2018/2019 school year will be conducted by the Board/ETFO local group to identify and track adherence to the terms of the Extension.

Paul Langis  
Superintendent of Education  
(Human Resource Services)

Dr. Lisa Walsh  
Director of Education and  
Secretary of the Board