

**.AVON MAITLAND DISTRICT SCHOOL BOARD**

*Create Positive, Inclusive Learning Environments, and Maximize Outcomes for Students*

**DIRECTOR'S ACTION REPORT**

**TO: Regular Board Meeting – Tuesday, May 28, 2019**

**AGENDA ITEM: 5.4 c)**

**SUBJECT: Approval of Tender: Civil Upgrades at St. Marys DCVI**

**1.0 Background**

1.1 As part of the ongoing infrastructure improvements to be funded through Ministry facility grants, asphalt deficiencies were identified at St. Marys DCVI. Renewal work involves resurfacing the front entrance circle which includes drainage work; replacing the gravel area adjacent to Rogers Street with topsoil and seed to reduce the amount of dust in this area; and, resurfacing the south side parking lot and drive aisles along the south side of the school which exit to the east. This also includes creating a connection to the accessible entrance at the cafeteria which was created last year.

**2.0 Project**

**2.1 St. Marys DCVI**

2.1.1 Three contractors received tender packages. One tender was incomplete. The following two prices were received.

<b>Contractor</b>	<b>rice (including taxes)</b>
Kurtis Smith Excavating Inc.	\$948,126.50
Steve Smith Construction Corporation	\$563,212.34

2.1.2 When the lowest received price is significantly lower than the second price received, the standard practice of the board is to confirm with the contractor that the price submitted is complete to their satisfaction.

2.1.3 Upon investigation, it was discovered that Steve Smith Construction omitted the supply of Granular B in their pricing for one component of the work, which results in an increase to the contract price of \$25,000 (pre HST). Steve Smith Construction Corporation remains the low bid.

2.1.4 The Board's civil consultant, R.J. Burnside & Associates Limited, recommends that the low contractor, Steve Smith Construction Corporation, be awarded the contract in the amount of \$563,212.34 + \$28,250 for a total contract price of \$591,462.34.

2.1.5 The recommended tender amount is in line with the estimated budget amount for this project including fees of 12% to R.J. Burnside & Associates Limited.

2.1.6 This project will be funded through the Facilities Renewal grant. Attached is the recommendation from the Board's Consultant, which Administration supports.

### 3.0 Recommendation

It is recommended that

the Avon Maitland District School Board accept the tender from Steve Smith Construction Corporation, for civil work at St. Marys DCVI in the tender amount of \$591,462.34.

Janet Baird-Jackson  
Superintendent of Corporate Services

Dr. Lisa Walsh  
Director of Education and  
Secretary of the Board



May 23, 2019

**Via: Email**

Ms. Janet Baird-Jackson  
Facilities Administrator  
Avon Maitland District School Board  
62 Chalk Street North  
Seaforth, ON N0K 1W0

Dear Ms. Baird-Jackson:

**Re: St. Marys DCVI Parking Lot Improvements  
Tender Results  
Project No.: 300043730.0002**

In accordance with your instruction, the tender for the above-noted project closed at 2:00:00 p.m. on Tuesday, May 21, 2019. Three bids were received prior to the closing time and we have reviewed the submitted bids for mathematical errors and omissions. One bid was incomplete and since it did not include Addendum #1 the bid was disqualified.

The following clarification was noted within the submitted Bid Forms:

- **Kurtis Smith Excavating Inc.** – There was an arithmetic error in calculating the subtotal for Schedule B – Base and Surface Works (on page 14) which resulted in a corrected total bid price (on page 17) of \$ 839,050 instead of \$ 838,200 (not including HST).

The Bid Submissions (including corrections) were received as follows:

<b>Bidders</b>	<b>Total Bid (including HST)</b>
Kurtis Smith Excavating Inc.	\$948,126.50
Steve Smith Construction Corporation	\$563,212.34

Due to the significant difference between the two tenders, the low bidder was contacted to confirm the bids on some of the items in the Schedule of Unit Prices. After discussion and email confirmation it was realized that the contractor omitted supply of Granular B in their pricing of Item B3. The adjusted price bid for Item B3 should be increased by \$25,000. The revised bid price is \$591,462.34 (including HST).

Based on the revised amount and subject to the usual provision of proof of adequate insurance certificates and WSIB clearances, we recommend that Avon Maitland District School Board (AMDSB) accept the tender from Steve Smith Construction Corporation.

We trust this meets your requirements at this time. We await further instruction, so that Contract documents can be prepared and distributed, and the Contractor can be instructed to proceed with scheduling for this summer.

Please contact the undersigned if you have any questions or concerns.

Yours truly,

**R.J. Burnside & Associates Limited**



Jeremy Taylor, P. Eng.  
Project Engineer  
JT:tp

cc: Hugh Cox, Avon Maitland District School Board (Via: Email)  
Laurel Mitchell, Avon Maitland District School Board (Via: Email)

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