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June 6, 2019

**Mrs. Janet Baird-Jackson – Superintendent of Corporate Services**

Avon Maitland District School Board (AMDSB)  
62 Chalk Street North  
Seaforth, Ontario N0K 1W0  
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**RE: Quotation Report  
126194 Central Perth Public School – Electrical Service Upgrade  
MNE Project No. 19018**

This letter serves to summarize the quotation process for the aforementioned project.

In April 2017, an Electrical Facility Review Report outlined recommendations to downsize the electrical service if a natural gas service was made available to the site, as well as to provide a neutral conductor to the existing ungrounded service. Subsequently, a construction project was completed during summer 2018 to establish a natural gas service, and to replace the existing, electric heating equipment with gas-fired HVAC units.

In February 2019, MNE generated a Capital Project Process (CPP) study that recommended deletion of the existing, ungrounded electrical service and provision of new, solidly grounded electrical service entrance equipment. The solidly grounded service will provide improved safety, reduced electric shock hazard, better voltage stability, etc.

During March and April, MNE continued coordination with Hydro One and the Electrical Safety Authority, and completed more invasive site reviews. In the bid documents, we included provisions for a backup generator so in the future, the school may remain operational while the primary conductors are repaired or replaced.

In May, MNE prepared a bidder's package suitable for quotations. The package incorporated the AMDSB Broader Public Sector (BPS) process and was made available to thirteen electrical contractors directly from our office. The following table summarizes the submissions received prior to the closing:

<b>Contractor</b>	<b>Contract Price</b>	<b>HST</b>
Goris Electric Limited	Did not respond to invite	
Brad Baker Plumbing, Heating & Electrical Incorporated	Declined to submit	
Culliton	Declined to submit	
Dan Douglas Electric Incorporated	Declined to submit	
JMR Electric Limited	Declined to submit	
Elligsen Electric Limited	Did not submit	
Gabel Electric Plumbing and Heating Limited	\$123,400.00	\$16,042.00
Lloyd's Electric of Stratford Limited	\$115,680.00	\$15,038.40
Toews Power	\$110,900.00	\$14,417.00
Rob Collins Electrical Inc.	\$109,184.07	\$14,193.93

Pfaff Electric Limited	\$109,000.00	\$14,170.00
J.W Kelly's Electric Limited	\$108,420.00	\$14,094.60
Forman Electric Limited	\$94,700.00	\$12,311.00

Forman's submission was in order.

It is our experience that Forman Electric has successfully completed projects for the AMDSB. MNE recommends that the AMDSB award this contract to Forman Electric Limited for the total amount of **\$107,011.00** (contract price plus HST).

If you have questions or require any additional information, please do not hesitate to contact our office.

Regards,



Andrew Gubbels, P.Eng.  
Electrical Engineer