

AVON MAITLAND DISTRICT SCHOOL BOARD

Seaforth Education Centre
62 Chalk Street North, Seaforth, ON N0K 1W0

***We Will: Create Positive, Inclusive Learning Environments, and
Maximize Outcomes for Students***

A G E N D A

Monday, December 18, 2017

5:00 p.m. Committee of the Whole, Closed Session – Festival Room

6:00 p.m. Committee of the Whole, Open Session – Maitland Room

7:30 p.m. Inaugural and Regular Board Session – Maitland Room

Regular Board Meetings are open meetings and the public is welcome to attend.

PLEASE NOTE: *Requests of delegations to appear before the Board must be in writing and received by the Secretary by 4:30 p.m. of the day preceding the Board meeting, unless by motion of a majority of the members present the Board determines it will hear the delegation. Such requests must state the reason for the delegation to appear. Delegations are asked to submit their material in writing to the Secretary.*

1.0 CALL TO ORDER

“We acknowledge that we are on the traditional land of the Anishnaabe Peoples. We wish to recognize the long history of Indigenous Peoples of Canada and show our respect to them today. We recognize their stewardship of the land; may we all live with respect on this land and live in peace and friendship.”

2.0 COMMITTEE OF THE WHOLE, CLOSED SESSION – 5:00 p.m. (See page 3 of this Agenda)

3.0 COMMITTEE OF THE WHOLE, OPEN SESSION – 6:00 p.m. (See page 4 of this Agenda)

4.0 INAUGURAL MEETING – 7:30 p.m. (See page 5 of this Agenda)

5.0 ROUTINE MATTERS

45 minutes

**Consent
Item**

5.1 Approval of the Agenda

Resolved that, the agenda be approved as presented/amended.

5.2 Declaration of Pecuniary Interest

Any member of the Board having a pecuniary interest regarding any item presented in this agenda, should declare same, and should absent her/himself from the room while the item is being discussed.

5.3 Approval of Minutes

Resolved that, the Minutes of the Avon Maitland District School Board meeting held Tuesday, November 28, 2017 be approved as presented/amended.

5.4 Business Arising from the Minutes

5.5 Committee of the Whole, Closed Session, Report to the Board Public Session

5.6 Trustee Reflection

5.7 Good News

5.8 Student Trustee Update

5.9 Staff/Student Presentation

- a) Equity Action Plan

5.10 Public Delegation

6.0 RECOMMENDATIONS FOR IMMEDIATE ACTION

20 minutes

Consent Item

- 6.1** Consent Items
- 6.2** Committee Reports
- 6.3** Chair’s Reports
- 6.4** Director’s Reports

7.0 INFORMATION AND PROGRESS REPORTS

15 minutes

Consent Item

- 7.1** Committee Reports
- 7.2** Chair’s Reports
- X 7.3** Director’s Reports
 - a) Director’s Annual Report (handout)
 - b) Trustee Honoraria – Annual Calculation
 - c) Trustee Expenses and Attendance
 - d) Staff Adjustments
- 7.4** OPSBA Update (verbal)
- X 7.5** Minutes from Board Committees:
 - a) Joint Health & Safety: September 28, 2017
 - b) AODA: October 11, 2017
 - c) SEAC: November 1, 2017
- 7.6** Chair’s Activity Update (verbal)
- 7.7** Senior Staff Update (verbal)
- 7.8** Correspondence:

8.0 NEW BUSINESS

9.0 ANNOUNCEMENTS

9.1 Future Board Meetings (at Education Centre unless otherwise noted)

- January 23, 2018 – 5:00 p.m. Finance Committee, 7:00 p.m. Committee of the Whole, Closed Session, 7:30 p.m. Regular Board Session
- February 13, 2018 – 5:00 p.m. Committee of the Whole, Closed Session, 6:00 p.m. Committee of the Whole, Open Session, 7:30 p.m. Regular Session

9.2 Future Meetings/Events with Trustee Representation (at Education Centre unless otherwise noted)

- SAL: Wednesday, December 20, 2017 – 9:00 a.m.
- SEAC: Wednesday, January 10, 2018 – 4:00 p.m.
- OPSBA – Public Education Symposium: January 25 – 27, 2018

10.0 ADJOURNMENT

Resolved that *this meeting be adjourned at _____ p.m.*

2.0

COMMITTEE OF THE WHOLE, CLOSED SESSION
MONDAY, DECEMBER 18, 2017
5:00 p.m.

2.1 Approval of Agenda

Resolved that *the agenda for the Committee of the Whole, Closed Session, be approved as presented.*

2.2 Declaration of Pecuniary Interest

Any member of the Board having a pecuniary interest regarding any item presented in this agenda, should declare same, and should absent her/himself from the room while the item is being discussed.

2.3 Approval of Minutes

Resolved that *the minutes of the Committee of the Whole, Closed Session, meeting held on Tuesday, November 28, 2017 be approved as presented.*

2.4 Business Arising from the Minutes

2.5 Public Delegation

2.6 Board Committee Minutes – For Information

2.7 Director's Reports – For Action or Information (attached unless otherwise noted)

2.7.1 Financial and Property Matters – for action/information

a) Use of Mechanical and Electrical Engineers

2.7.2 Personnel Matters – for action/information (verbal)

a) Staff Adjustments

2.7.3 Other – for action/information

a) Executive Compensation Update – Trustees and Director Only (verbal)

2.8 Correspondence

2.9 Regular Session

Resolved that *this Board reconvene into Regular Session.*

3.0

COMMITTEE OF THE WHOLE, OPEN SESSION
MONDAY, DECEMBER 18, 2017
6:00 p.m.

3.1 Approval of Agenda

Resolved that *the agenda for the Committee of the Whole, Open Session, be approved as presented.*

3.2 Presentations

3.2.1 Board Improvement Plan Student Achievement Well-Being (BIPSAW)

3.3 Reports/Items – For Discussion

3.3.1 Board Review – Self Evaluation (attached)

3.3.2 Board Meeting Changes Feedback (verbal)

3.3.3 Inclement Weather Communication (verbal)

3.3.4 Trustee Open Time – Other Questions / Issues (verbal)

3.4 Regular Session

Resolved that *this Board reconvene into Regular Session.*

4.0

INAUGURAL MEETING
MONDAY, DECEMBER 18, 2017 – 7:30 p.m.

1.0 CALL TO ORDER

1.1 The Secretary will call the roll.

2.0 Review of Election Procedure by Secretary of the Board

The meeting shall proceed according to the Governance Bylaws of the Avon Maitland District School Board.

2.1 Scrutineers: The Secretary shall call for a motion naming two senior administrators to be appointed as scrutineers.

Resolved that *the two scrutineers for the election be Superintendents Janet Baird-Jackson and Peggy Blair.*

2.2 Secret Ballot Vote if Attending by Electronic Means: A trustee attending the meeting by electronic means shall be allowed to participate in the secret ballot for election of Chair and Vice Chair by privately advising each of the scrutineers of his/her choice of nominee or candidate for each ballot and the scrutineers will write that choice on the appropriate ballot and place in the ballot box.

2.3 Nominations: Nominations shall be by secret ballot and each ballot shall be valid only if it contains the name of one nominee.

2.4 The Secretary shall announce the result of the ballot by declaring the names of those nominated in alphabetical order. The members nominated shall be asked in alphabetical order to declare their willingness to stand.

Those standing for election will be allowed up to two minutes to speak prior to the election.

2.5 The Secretary will direct the scrutineers to distribute the ballots.

2.6 The member receiving a clear majority of the votes cast shall be declared elected.

2.7 Should no member receive a clear majority of the votes cast, the name of the member receiving the smallest number of votes shall be dropped. In the event that the balloting results in a tie vote between the two members receiving the smallest number of votes, these two members shall draw lots to decide whose name shall continue to be on the slate of nominees. The Board shall proceed to vote anew and so continue until one member receives a clear majority of the votes cast and such member shall be declared elected.

2.8 In the event that the balloting results in a tie vote between two members, the election shall be decided as provided in the *Education Act*, section 208 subsection 8, viz: "In the case of an equality of votes at the election of a chair or vice chair, the candidates shall draw lots to fill the position of chair or vice chair, as the case may be."

2.9 The Secretary shall announce the result of the ballot by declaring the name of the member who has received a clear majority of the votes cast. On all occasions when the result of a ballot is disclosed, there shall be no declaration of the count.

3.0 Election of Chair and Vice-Chair

3.1 **Election of the Chair of the Board** shall be in accordance with Policy #9, Section 1.3 and on all occasions when the result of a ballot is disclosed there shall be no declaration of the count.

3.1.2 The newly elected Chair shall take the Chair.

3.2 **Election of the Vice-Chair of the Board** shall be in accordance with Policy #9, Section 1.3. The Vice-Chair of the Board shall be Chair of the Committee of the Whole Board.

3.2.2 The Vice-Chair shall take his/her place at the Board table.

4.0 Destruction of Ballots: Upon completion of elections for all offices the Board, by motion, shall direct that all ballots be destroyed.

Resolved that the ballots from the elections for Board Chair and Vice-Chair be destroyed.

5.0 REMARKS AND INTRODUCTION OF GUESTS

5.1 Remarks from the Chair of the Board