

AVON MAITLAND DISTRICT SCHOOL BOARD

Engage, Inspire, Innovate ... Always Learning

MINUTES

REGULAR BOARD MEETING

Tuesday, November 25, 2014

8:00 p.m.

Maitland Room, Seaforth Education Centre
62 Chalk Street North, Seaforth, ON

PRESENT:

Trustees: Michael Bannerman, Lynette Geddes, Robert Hunking, Alyson Kent, Colleen Schenk, Al Sygrove, Jenny Versteeg, Randy Wagler

Senior Staff: Ted Doherty, Director of Education and Secretary of the Board, Superintendents Mike Ash, Janet Baird-Jackson, Jodie Baker, Peggy Blair and Jane Morris

Student Trustees: Zach Misener and Kaitlinn Shaw

Resource Staff: Steve Howe

Recording Secretary: Barb Crawford

CALL TO ORDER

Chair Sygrove called the meeting to order at 5:06 p.m. for the Committee of the Whole, Closed Session.

Trustee Versteeg was Vice Chair for the Committee of the Whole, Closed Session.

COMMITTEE OF THE WHOLE, CLOSED SESSION

MOTION 2014 11 153

(M. Bannerman – A. Kent)

RESOLVED THAT this Board convene into Committee of the Whole, Closed Session.

CARRIED

Chair Sygrove resumed the Chair at 6:15 p.m. and convened into Committee of the Whole, Open Session.

Committee of the Whole, Open Session

Approval of Committee of the Whole, Open Session Agenda

MOTION 2014 11 155

(R. Wagler – C.Schenk)

RESOLVED THAT the agenda for Committee of the Whole, Open Session, be approved as presented.

CARRIED

OPSBA Western Region Input (Draft Paper re EQAO May 3, 2014)

Trustees reviewed the draft discussion paper EQAO and Large Scale Testing in Ontario. Trustees agreed there were no changes required and that Trustee Geddes would advise OSPBA.

New Health Education Curriculum

Superintendent Morris noted the parent survey is open for response until November 28th. Principals received information about the parent survey and were asked to share the survey link with one parent who has a child in the school, and is a member of the Parent Council. At this time no other information regarding the contents of the document has been discussed or shared with Boards. Superintendent Morris noted the anticipated date for release of the relevant and age-appropriate Health and Physical Education Curriculum document is spring 2015 with implementation in September 2015.

Centre for Employment and Learning (CEL)

Superintendent Ash reported the Centres for Employment and Learning are unique in the province of Ontario. To the best of our knowledge Avon Maitland is the only board that also delivers employment services to local residents, under contract with the Ministry of Training, Colleges & Universities (MTCU). A number of initiatives include basic literacy and numeracy skills, youth employment strategies, and as well some programs overlap with a 4 credit program. The Centres currently offer a 4 credit program for adults ages 18 and older. In terms of funding the targeted initiatives are funded from MTCU and there is specific criteria on how funds must be spent. Reporting structures that monitor targets are completed on a monthly basis and are defined in the contract. Individuals that deliver the 4 credit program are on the continuing education registrar. The CEL offers a program called e-channel that is the literacy program that Avon Maitland provides for the province.

Board Review and Self-Evaluation

Chair Sygrove explained that as part of the year-end work trustees were asked to complete the document Review of Accomplishments, Regrets, Opportunities and Barriers. This work is intended to assist trustees in assessing the past year, as well as looking at initiatives for the new board either for the trustee orientation or possible agenda items.

The Committee of the Whole, Open Session finished at 7:23 p.m.

REGULAR SESSION**MOTION 2014 11 154****(A. Kent – R. Hunking)****RESOLVED THAT** this Board reconvene into Regular Session.**CARRIED****ROUTINE MATTERS****Approval of Agenda**

No amendments were made to the agenda and no items of new business were received.

MOTION 2014 11 156**(R. Wagler – M. Bannerman)****RESOLVED THAT** the agenda be approved as presented.**CARRIED****Declaration of Pecuniary Interest**

No trustee declared a pecuniary interest regarding any item presented in this agenda.

Approval of Minutes**MOTION 2014 11 157****(R. Hunking – C. Schenk)****RESOLVED THAT** the Minutes of the Avon Maitland District School Board meeting held Tuesday, November 11, 2014, be approved as presented.**CARRIED**

Business Arising from the Minutes

There was no business arising from the minutes.

Committee of the Whole, Closed SessionDirector's Contract Review**MOTION 2014 11 158****(J. Moore – R. Wagler)**

RESOLVED THAT the Avon Maitland District School Board extend the Employment Agreement between the Board and Director Ted Doherty to October 31, 2019.

CARRIED**Strategic Plan Reflection****Good News**

Trustee Hunking reported Seaforth Public School received a \$10,000 grant from Libro Financial to use towards their playground revitalization project. On November 12th grades 4 to 8 students from Clinton Public School attended Tim Camp, this experience was funding through Tim Hortons.

Director Doherty, Chair Sygrove, Principal Gill and staff members from Goderich Public School attended a special event in Toronto where Goderich Public School received the Dr. Bette Stephenson Recognition of Achievement Award. On Friday, November 28th staff will celebrate the recognition with an event to be held at The Livery in Goderich. On November 26th Bruce Rodrigues, the CEO of the Education Quality and Accountability office will be visiting Goderich Public School and then Central Huron Secondary School to talk about their pilot project of moving the literacy test to online format.

Trustee Schenk attended the Vice Principals conference and noted the planning and conference was phenomenal.

Student Trustee Update

Student Senators continue to plan the Student Symposium

Public Delegations

There were no public delegations.

Staff/Student Presentations

BIPSA re Student Outcomes and Instructional Leadership (iamalwayslearning.ca)

Superintendents Morris and Baker highlighted the progress of the 2013/2014 student outcomes and instructional leadership.

COMMITTEE REPORTS

No Committee Reports were presented.

DIRECTOR'S REPORTS – INFORMATION AND PROGRESS REPORTSAudit Committee Detailed Annual Report of Year End August 31, 2014

Audit Chair Versteeg highlighted the annual report noting the committee membership of three trustees Versteeg, Geddes and Wagler, and two external members Ron Burt and Bob Pike. Also in attendance for the Audit meetings has been the Chair and Vice Chair. Three meetings were held through the year as planned. The Committee reviewed and completed various administrative tasks including review of Section 5.5 of Board Policy #10, and discussed sources of information available for members to judge how the system is doing ie EQAO results, student outcomes, etc.). The Audit Committee recommended approval of the annual audited financial statements on November 11th. The Committee reviewed the results of the annual updated risk assessment, as well as the risk based internal audit plan for the 2013/2014 fiscal year at the October 1, 2013 meeting and made

recommendations to the Board for approval. The annual report summarizes the work performed by the Audit Committee in the past 12 months.

Trustee Expenses and Attendance at Board Meetings for the 2013/2014 Fiscal Year
Superintendent Baird-Jackson presented the annual report for information.

October 31st Enrolment Update

Superintendent Ash reported each spring, based on registration and course selection information, enrolment estimates are submitted to the Ministry of Education for budget purposes. October 31st and March 31st are the two official count dates for actual enrolments which are reported to the Ministry. Overall enrolment in K to 8 schools is up as compared to projections from last spring. It continues to be difficult to project grade 12 returning students in order to obtain an accurate estimate for secondary enrolment. Administration continues to find ways to make the projection process more accurate. Student re-engagement initiatives are underway to ensure all students who have left school without graduating are encouraged to complete their diploma requirements.

Director's Activities

Director Doherty presented the Director's activities report from October/November for information.

OPSBA Update

Trustee Geddes reported the Board of Directors' final meeting for this term will be held on November 28th and 29th in Toronto.

Minutes from Board Committees

Audit Committee: September 23, 2014

Student Senators: September 23, 2014

Student Senators: October 14, 2014

Correspondence

There was no correspondence.

NEW BUSINESS

There were no items for new business.

ANNOUNCEMENTS

Future Board Meetings (at Education Centre unless otherwise noted)

- Monday, December 1, 2014 – 7:00 p.m. Inaugural Board Meeting
- Tuesday, January 27, 2015 – 7:00 p.m. Committee of the Whole, Closed Session, 8:00 p.m.
Regular Board Session

Future Meetings/Events with Trustee Representation (at Education Centre unless otherwise noted)

- SAL: Tuesday, November 25, 2014 – 9:00 a.m.
- AODA: Wednesday, November 26, 2014 – 4:00 p.m.
- Reception for Retiring Trustees: Wednesday, November 26, 2014 – 5:30 p.m.
- SEAC: Wednesday, December 3, 2014 – 4:00 p.m.
- Trustee Orientation Session: Tuesday, January 13, 2015

ADJOURNMENT

MOTION 2014 11 159

(M. Bannerman – J. Versteeg)

RESOLVED THAT this meeting be adjourned at 9:00 p.m.

CARRIED

Approved at Seaforth, Ontario
Date approved

Al Sygrove
Chair of the Board

Ted Doherty
Director of Education and
Secretary of the Board