

AVON MAITLAND DISTRICT SCHOOL BOARD
Engage, Inspire, Innovate ... Always Learning

MINUTES

REGULAR BOARD MEETING
8:00 p.m.
Tuesday, April 12, 2016
Maitland Room, Seaforth Education Centre
62 Chalk Street North, Seaforth, ON

PRESENT:

Trustees: Judy Cairncross, Lynette Geddes, Robert Hunking, Alyson Kent, Julie Moore, Doug Pratley, Nancy Rothwell, Colleen Schenk, Randy Wagler

Senior Staff: Ted Doherty, Director of Education and Secretary of the Board, Superintendents Janet Baird-Jackson, Jodie Baker, Peggy Blair, Paul Langis, Jane Morris and Associate Superintendent Cheri Carter

Student Trustees: Shannon Edwards and Zach Misener

Resource: Communications Manager Wes MacVicar

Recording Secretary: Barb Crawford

CALL TO ORDER

Chair Schenk called the meeting to order at 5:03 p.m. for the Committee of the Whole, Open Session.

COMMITTEE OF THE WHOLE, OPEN SESSION

MOTION 2016 03 37	(R. Wagler – R. Hunking)
RESOLVED THAT this Board convene into Committee of the Whole, Open Session.	CARRIED

Approval of Committee of the Whole, Open Session Agenda

MOTION 2016 03 38	(N. Rothwell – J. Cairncross)
RESOLVED THAT the agenda for Committee of the Whole, Open Session be approved as presented.	CARRIED

Open Session Reports

Board Policy Review

Chair Schenk opened discussion for review of Board Policy #5 re *Board Members' Code of Conduct*. Trustee Geddes presented suggested revisions and provided comments and background to the revisions. A revised policy will be brought forward to the May 10th Committee of the Whole, Open Session. Other policies to be reviewed at the May 10th Open Session are # 6 re *Role of the Trustee*, #9 re *Board Governance Bylaws*, #10 re *Committees of the Board*.

Update on Special Programs/Academics

Superintendent Morris reported the Arts Academy began in February 2016 and there 26 grade 7 to 12 students in the group. The group has developed extensive skills in particular around development of props, as well there are sound and lighting, and various other workshops happening. The production dates are May 19th, 20th and 21st. May 19th and 20th are at 7:00 p.m. and May 21st is at 2:00 p.m. May 19th is opening night and tickets will be on sale through the Stratford Festival website. Director Doherty advised that the Baseball Academy is in its third year and it involves 14 children from around Ontario.

Email Address for Board Chair

Trustees discussed and agreed there was a need to create a specific email address for the 'Chair' of the Board rather than sending the Ministry updates and changes after every Inaugural Meeting. Once this email address is created the incoming chair will be provided the email account and access information.

Students Studying Abroad

Trustee Rothwell asked for clarification and information on how Avon Maitland students are able to obtain credits when studying abroad as either an exchange student or students studying for one or two semesters. Superintendent Morris explained Administrative Procedure #205 re Prior Learning Assessment and Recognition (PLAR) guides principals to assist parents and students through the process. PLAR has two components ie challenge and equivalency. Students prior learning is assessed for the purpose of granting a secondary credit developed from a provincial curriculum policy document. The equivalency process requires credentials from other jurisdictions which are assessed for the purpose of granting equivalent Ontario secondary credit. Only a principal can grant the student's credit delivered through Ontario certified teachers. If the course is not delivered by an Ontario teacher the process has to go through PLAR.

Superintendent Morris will review the process with school principals at a future administrators meeting.

COMMITTEE OF THE WHOLE, CLOSED SESSION**MOTION 2016 04 39****(R. Hunking – R. Wagler)****RESOLVED THAT** this Board convene into Committee of the Whole, Closed Session.**CARRIED**

Vice Chair Kent was Chair for the Committee of the Whole, Closed Session.

Chair Schenk resumed the Chair at 8:00 p.m. and convened into Committee of the Whole, Open Session.

REGULAR SESSION**ROUTINE MATTERS****MOTION 2016 03 39****(J. Cairncross – N. Rothwell)****RESOLVED THAT** this Board convene into Regular Session.**CARRIED**

Approval of Agenda

The following item was added to the Agenda:

7.0 Brief Report on Ad Hoc Committee on Emergent Issues

MOTION 2016 03 40

(R. Wagler – R. Hunking)

RESOLVED THAT the agenda be approved as amended.

CARRIED

Declaration of Pecuniary Interest

There were no declarations of pecuniary interest.

Approval of Minutes

MOTION 2016 03 41

(J. Moore – R. Wagler)

RESOLVED THAT the Minutes of the Avon Maitland District School Board meeting held Tuesday, March 22, 2016, be approved as presented.

CARRIED

Business Arising from the Minutes

There was no business arising from the Minutes.

Committee of the Whole, Closed Session

Vice Chair Kent reported there was no business brought forward from Committee of the Whole, Closed Session.

Trustee Reflection**Good News**

Trustee Wagler announced on Thursday, April 7th he participated in judging the Science Fair held in Seaforth. This year there were double the participants from last year with a total of 56 projects. Once again the judges were impressed with the overall quality. Five students will be going on to the Canada wide Science Fair in mid-May in Montreal.

Trustee Cairncross announced on February 29th Goderich District CI (GDCI) hosted the WOSSA basketball for senior and junior boys. GDCI's senior boys finished with silver and the junior boys with bronze. Congratulations to all participants. Trustee Cairncross circulated the WOSSA program to trustees and senior staff.

Trustee Moore noted students from across the district will be participating as individuals and schools in the Kiwanis Music Festival. Trustee Moore stated the Festival is a fantastic opportunity to showcase musical talents in Avon Maitland.

Superintendent Baker commented 'where in the world are our students this week'? Over the March break and recent week Avon Maitland students have been on trips to Taiwan and to Pangnirtung.

Superintendent Blair announced from April 4th to the 7th there were 25 visitors from the Netherlands. The visitors included directors, superintendents, principals and teachers who came to Avon Maitland to learn how to start inclusive education in their country. They visited Stratford Northwestern Secondary School, St. Marys DCVI, Anne Hathaway, Shakespeare and Little Falls schools.

Associate Superintendent Carter updated trustees on the results of the Cashless survey that was conducted from mid-January to mid-February. The implementation of Cashless will be phased in beginning in September 2016.

Communications Manager MacVicar passed along information regarding the Take Tech Elementary initiative that will take place the week of April 18th. Students from eight feeder schools, with assistance from Lambton College, Listowel District Secondary School and Central Huron Secondary School, will be involved in hand on activities relative to trade related careers.

Chair Schenk reported she along with Trustees Cairncross and Rothwell attended the OPSBA Summit on Children and Youth Mental Health. The Summit featured internationally recognized speakers and in-depth, interactive sessions offering evidence-based practices, research and resources.

Student Trustee Update

Student Trustee Misener reported through OSTA-AECO the Ontario Student, Parent and Educator Survey is open. The survey will give a general feel of what the climate is like, issues in education and will be the ground work to moving forward to represent students' interests. The link is <http://www.osta-aeco.org/studentsurvey/#survey>

Trustee Edwards reported the Senators have been discussing having new student trustee in place for the AGM at end of May. Schools will be holding an election to have Senators in place for May 10th and then the Student Senate will elect the 2016/2017 Student Trustees.

Staff Presentations

New Pedagogy for Deep Learning (NPfDL)

Director Doherty commented as part of staff aligning their work to the Strategic Plan, Avon Maitland was invited to be one of a part of the Canadian cluster for New Pedagogy for Deep Learning.

Superintendent Morris stated as part of a global partnership Avon Maitland was offered a tremendous opportunity to participate. This evenings' presentation showcased what does that look like in our schools and how is that transforming our learning environments.

Superintendent Morris introduced Principals April Smith, Wendy Armstrong Gibson, Emma Bannerman, Erin Cassone, Sylvia Cattryse, Vice Principal Lorrie Goos, Program Coordinator Laurie Long, and Assessment and Evaluation Coordinator Sandy Lee.

Public Delegations

There were no public delegations.

RECOMMENDATIONS FOR IMMEDIATE ACTION

Approval of Tender: Roofing to F.E. Madill Secondary School, Listowel District Secondary School and Stratford Northwestern Secondary School

Superintendent Baird-Jackson presented the report and highlighted the components of roofing at the three schools. The projects are funded through School Condition Index.

MOTION 2016 03 42

(D. Pratley – R. Wagler)

RESOLVED THAT the Avon Maitland District School Board accept the tender from Smith Peat Roofing & Sheet Metal Limited for re-roofing at F.E. Madill Secondary School in the contract amount of \$355,554.50, Smith Peat Roofing & Sheet Metal Limited for re-roofing at Listowel District Secondary School in the contract amount of \$201,641.72 and Smith Peat Roofing & Sheet Metal Limited for re-roofing at Stratford Northwestern Secondary School in the amount of \$371,334.95.

CARRIED

Approval of Tender: Renovations to Howick Central Public School

Superintendent Baird-Jackson provided background to the project that is to update five classrooms in the south wing of the school. The major part of the project will be funded through the School Condition index.

MOTION 2016 03 43**(J. Cairncross – L. Geddes)**

RESOLVED THAT the Avon Maitland District School Board accept the tender from K & L Construction for renovations at Howick Central Public School in the tender amount of \$666,926.00.

CARRIEDApproval of Tender: Mechanical and Lighting Upgrades to Central Huron Secondary School

Superintendent Baird-Jackson noted the work targeted is on the small gym. The project will be funded through the Facilities Renewal grant.

MOTION 2016 03 44**(A. Kent – N. Rothwell)**

RESOLVED THAT the Avon Maitland District School Board accept the tender from Brad Baker Plumbing, Heating & Electrical Inc. for mechanical and lighting upgrades at Central Huron Secondary School in the amount of \$139,451.04.

CARRIED**INFORMATION AND PROGRESS REPORTS****Director's Reports**Grants for Student Needs (GSNs) 2016/2017 Analysis

Associate Superintendent Carter covered the highlights of 2016/2017 GSN announcement that the Ministry released on March 24th. The report has detailed information and initial thoughts on impact for Avon Maitland. Trustees were encouraged to go to link and review the announcement. Staff are cautiously optimistic of the impact locally of the grant announcements. Not unexpected is that the Ministry has confirmed their funding Collective Agreements for 2016/2017. The Ministry's impact statement, also referred to as the Grey Book, is the Ministry's projection of estimates for the province as well as for Avon Maitland. The link will show projections for all school boards. The reporting due dates have remained the same ie November 15th and December 15th. Upcoming Finance Committee meetings include May 24th Finance Committee will review the draft Revenue, June 7th will be a full budget review and June 14th the Finance Committee will receive the final balanced budget for review. All Finance Committees are open to the public.

2016 School Climate Survey Results

Director Doherty introduced Assessment and Evaluation Coordinator Sandy Lee to present the highlights of the survey results. Students, Staff and Parents' results were presented in the report. Schools will receive their individual results to be shared with staff and school councils. Schools will continue to implement strategies to improve overall school culture and address student safety. Another survey will be conducted in the winter of 2018.

2015 Report for the Public Sector Salary Disclosure Act

Director Doherty noted the Board is governed by Legislation to disclose salary and benefits paid in the public sector to employees who are paid \$100,000 or more in a year. The report was submitted to the Ministry on March 7th. The information is available for viewing in the Office of the Director of Education until December 31, 2016.

Staff Adjustments

Superintendent Baker presented the report for information. The following retirements/resignations have been received:

- Jennifer Gransden, Receptionist at the Education Centre effective March 22, 2016
- Jennifer Smith, IT Manager at the Learning Resources Centre effective April 30, 2016
- Don Gibbons, Computer Tech at the Learning Resources Centre effective May 31, 2016
- LeahAnne Goody, Teacher at Listowel District SS effective June 30, 2016
- Gloria Roe, Educational Assistant at Mornington Central PS effective June 30, 2016
- Susan Young, Teacher at Mitchell District HS effective June 30, 2016

Disposition of Surplus Property

Superintendent Baird-Jackson presented the report as an overview of the process as a refresher on how the process unfolds. Notice of properties must be circulated to a prescribed list of public stakeholders for a minimum of 90 days. Values for the process are established using certified appraisers. At the end of the 90 day period and if no party expresses interest then Administration needs to obtain approval from the Ministry to dispose the property. There are two surplus sites at this time which are Listowel Central and Wallace Public Schools.

OPSBA Update

Trustee Hunking asked trustees to email him any questions they wanted to have brought up at the next Regional meeting in Windsor.

Minutes from Board Committees

Audit Committee: November 10, 2015

Joint Health & Safety Committee: December 10, 2015 and January 28, 2016

SEAC: February 3, 2016 and March 2, 2016

Correspondence

No correspondence was presented or received.

Brief Report on Ad Hoc Committee on Emergent Issues

Trustee Pratley reported the Committee had met prior to this evenings Board meeting. The Committee had anticipated bringing a draft proposal to the Board on May 10th, however the Committee needs to extend this timeframe. The Committee will bring a report to the Board before the end of this school year.

NEW BUSINESS**ANNOUNCEMENTS****Future Board Meetings (at Education Centre unless otherwise noted)**

- Tuesday, April 26, 2016 – 7:00 p.m. Committee of the Whole – Closed Session, 8:00 p.m. Regular Board Session
- Tuesday, May 10, 2016 – 5:00 p.m. Committee of the Whole – Closed Session, 5:45 p.m. Committee of the Whole – Open Session, 8:00 p.m. Regular Board Session

Future Meetings/Events with Trustee Representation (at Education Centre unless otherwise noted)

- Ad Hoc Policy Committee: Tuesday, April 12, 2016 – 3:00 p.m.
- Learning for All Parent Workshop: Tuesday, April 19, 2016 – 7:00 p.m. at Anne Hathaway Public School Gymnasium, 77 Bruce Street, Stratford
- PIC/Digital Citizenship Event: Wednesday, April 20, 2016 – 6:30 p.m.
- SAL: Tuesday, April 26, 2016 – 9:00 a.m.
- Recognition Committee: Tuesday, April 26, 2016 – 5:00 p.m.

- Excellence in Public Education Banquet: Thursday, May 5, 2016
- SEAC: Wednesday, May 11, 2016 – 4:00 p.m.

ADJOURNMENT

MOTION 2016 03 45

(R. Hunking – R. Wagler)

RESOLVED THAT this meeting be adjourned at 9:55 p.m.

CARRIED

Approved at Seaforth, Ontario
Date approved

Colleen Schenk
Chair of the Board

Ted Doherty
Director of Education and
Secretary of the Board