

AVON MAITLAND DISTRICT SCHOOL BOARD

Engage, Inspire, Innovate ... Always Learning

MINUTES

REGULAR BOARD MEETING

8:00 P.M.

Tuesday, June 13, 2017

Maitland Room, Seaforth Education Centre

62 Chalk Street North, Seaforth, ON

PRESENT:

Trustees: Judy Cairncross, Lynette Geddes, Robert Hunking, Alyson Kent, Julie Moore, Doug Pratley, Nancy Rothwell, Colleen Schenk, Randy Wagler

Senior Staff: Lisa Walsh, Director of Education and Secretary of the Board, Superintendents Janet Baird-Jackson, Jodie Baker (teleconference), Peggy Blair, Paul Langis, Jane Morris, and Associate Superintendent Carter

Recording Secretary: Barb Crawford

CALL TO ORDER

Chair Wagler called the meeting to order for the Committee of the Whole, Closed Session.

COMMITTEE OF THE WHOLE, CLOSED SESSION

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| MOTION 2017 06 273 | (R. Hunking – L. Geddes) |
| RESOLVED THAT this Board convene into Committee of the Whole, Closed Session. | CARRIED |

Vice Chair Kent was Chair for the Committee of the Whole, Closed Session.

COMMITTEE OF THE WHOLE, OPEN SESSION

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| MOTION 2017 06 274 | (R. Hunking – A. Kent) |
| RESOLVED THAT this Board convene into Committee of the Whole, Open Session. | CARRIED |

Approval of the Committee of the Whole, Open Session Agenda

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| MOTION 2017 06 275 | (R. Hunking – A. Kent) |
| RESOLVED THAT the Agenda of the Avon Maitland District School Board Committee of the Whole, Open Session meeting be approved as presented. | CARRIED |

Staff Presentations

Supporting Small and Rural Secondary Schools

This item was deferred to a future meeting in the Fall 2017.

Pressure Points by Planning Area

As follow up to the Enrolment Report presented on May 9th, and the Preliminary Accommodation Review report presented May 23rd, Superintendent Baird-Jackson presented a list of pressure points by planning area. While these points do not require an accommodation review committee (ARC), the board would undertake consultations with the communities.

Director Walsh noted that at the May 23rd board meeting staff had not recommended any schools for review at this time and the board did not pass a motion at that meeting. However there are some things that can be done that could take some pressure off some of these areas. Director Walsh suggested the board will need to consider ARC areas, review the Capital Plan that will be presented in Fall 2017 and determine the timing of what they want to do next. Director Walsh suggested for a future Open Session discussion trustees review general principles of what may be some non-ARC points.

Superintendent Baird-Jackson also distributed a list of building utilizations for discussion. The list included what can be undertaken without an ARC.

Trustee Geddes suggested the handouts were helpful and would like to see discussion through the fall of 2017, and by the end of November receive a Preliminary Accommodation Report so that if an Accommodation Review was undertaken it could be completed by the end of June 2018.

Student Senators Agenda Items

This item was deferred to a future meeting in the fall 2017.

The Student Advisory Committee met briefly with trustees for an opportunity to say farewell and to share what their plans were going into September.

Trustees acknowledged the 2016/2017 student senators and thanked everyone for their contributions to the role and for their interaction with trustees during the school year.

Board Policy #5 re Board Member Code of Conduct

Trustees agreed at this time to pause Committee of the Whole, Open Session and reconvene into Open Session immediately following the Announcements to discuss the revisions to Board Policy # 5.

RECONVENE IN REGULAR SESSION**MOTION 2017 06 276****(R. Hunking – J. Cairncross)****RESOLVED THAT** this Board reconvene into Regular Session.**CARRIED**

Chair Wagler called the meeting to order at 8:05 p.m.

REGULAR SESSION

Chair Wagler recited the Opening Statement:

“We acknowledge that we are on the traditional land of the Anishnaabe Peoples. We wish to recognize the long history of Indigenous Peoples in Canada and show our respect to them today. We recognize their stewardship of the land; may we all live with respect on this land and live in peace and friendship.”

ROUTINE MATTERS**Approval of Agenda**

Trustee Reflection from Trustee Rothwell will be delivered at the June 27th Board meeting.

The election for OPSBA Delegate and Alternate Delegate was added as an additional agenda item.

The Board will reconvene into Committee of the Whole, Open Session immediately following the Announcements on the Agenda.

MOTION 2017 06 277**(L. Geddes – N. Rothwell)**

RESOLVED THAT the Agenda of the Avon Maitland District School Board meeting be approved as amended.

CARRIED**Declaration of Pecuniary Interest**

Trustee Geddes declared a pecuniary interest for item 5.3 c) Approval of Tender: Mechanical and Electrical Updates at Milverton Public School.

Approval of Minutes**MOTION 2017 06 278****(J. Cairncross – R. Hunking)**

RESOLVED THAT the Minutes of the Avon Maitland District School Board meeting held Thursday, May 23, 2017 be approved as presented.

CARRIED**Business Arising from the Minutes**

There was no business arising from the minutes.

Committee of the Whole, Closed Session, Report to Board Public Session

Vice Chair Kent confirmed there was nothing to report from Closed Session.

Trustee Reflection – Trustee Rothwell

The trustee reflection was deferred to June 27, 2017

Good News

Trustee Pratley announced Trustee Robert Hunking was elected Vice President, Western Regional OPSBA at the recent Annual General Meeting.

Trustee Schenk reported that on the first weekend in June she attended the 2017 Alice Munro Festival of Short Story. The Festival was 3 days of guest authors, films, great storytellers and interaction with students. Trustee Schenk thanked Amy Kipfer for her involvement in the Festival.

Superintendent Morris congratulated the five elementary schools who recently received healthy schools certification by completing a six-step process to implement change in their school in one of the following areas: physical activity, healthy nutrition, personal safety and injury prevention, growth and development, mental health and substance use and related behaviours. The schools were Bedford Public School, Huron Centennial Public School, Little Falls Public School, Mitchell District Elementary School and St. Marys DCVI – Elementary.

Student Trustee Update

As this was Student Trustee Shannon Edwards last meeting she took the opportunity to reflect on her role as student trustee.

I would like to invite you to take a moment and close your eyes. Close your eyes and take a deep breath in, then out. With your eyes shut, think of people that encourage and support you. Think of amazing opportunities you have been presented with. Think of your biggest inspirations and greatest mentors. Now, open your eyes. For me, this is what my position as student trustee has granted me with. I'm a strong believer that the people we meet and the experiences we have help shape who we are today. I also believe that love is through actions, and I have felt that love from each and everyone of you. The offer of a warm, friendly smile, the invitation to sit with you at an event, the interest in the opinions of students. These are all actions you have taken to make me feel safe, welcomed and valued.

After some reflection, I remember back to my first day as a student trustee almost two years ago. I felt anxious, nervous, and unsure, but after mentorship from Burt, new connections and learning experiences from OSTA and the encouragement from the board table, I felt confident in my abilities. I was able to focus on issues that were making me angry and I was able to turn it into passion, so I can now fight back with love instead of anger. I'm able to help with indigenous issues, hold leadership symposiums, and even inspire other students to be confident and voice their opinions. I realized that this confidence, love and happiness within myself would not have been possible without these board members and the support you provide me with, so as I head off into the next chapter of my life, I go confident in my abilities and I will be forever grateful for the voice and learning experiences you have granted me with.

You are all people that are selfless and continue to look out for others. Continue to live out your purpose and follow your passions because you have the power to make students' lives and experiences better. I encourage you to continue to ask what students want and need. I encourage you to continue changing lives, as you all have the power to change the world if you make sure to stay honest with yourself. My life has been forever changed by this position and I have this metaphor that I would like to use. I think of myself as a quilt. Each patch or stitch put into it, helps create a beautiful quilt, and the people I have met during my term and the opportunities I've been given have helped build me into who I am today. Thank you for allowing my light to shine. Stay in touch and continue to build student's quilts! Keep on letting your light shine my friends!

Public Delegations

There were no delegations.

Election of OPSBA Delegate and Alternate Delegate

Review of Election Procedure by the Chair

Chair Wagler called the roll. Nine trustees were present in the room. In accordance with the governance by-laws the Chair began the election procedures for the positions of the Ontario Public School Boards' Delegate and Alternate Delegate. Chair Wagler called for a motion naming two scrutineers for the election.

MOTION 2017 06 279

(R. Hunking – D. Pratley)

RESOLVED THAT the two scrutineers for the election be Superintendent Langis and Associate Superintendent Carter.

CARRIED

Election of the Board's Delegate to the Ontario Public School Boards' Association

The Chair called for a nominating ballot for the Ontario Public School Boards' Association delegate for the Board.

The Chair reported that the following trustees had been nominated:

Trustees Judy Cairncross, Doug Pratley and Colleen Schenk

In accordance with the Board Governance Bylaws, the nominated trustees were asked if they would allow their name to stand for election. Trustees Pratley declined. Trustees Cairncross and Schenk agreed to stand. Voting ballots were distributed.

Trustee Schenk was acclaimed as the Board's Delegate to the Ontario Public School Boards' Association.

Election of the Board's Alternate Delegate to the Ontario Public School Boards' Association

The Chair called for a nominating ballot for the Ontario Public School Boards' Association alternate delegate for the Board.

The scrutineers reported that the following trustee had been nominated:

Trustees Judy Cairncross, Alyson Kent, Julie Moore, and Doug Pratley

In accordance with the Board Governance Bylaws, the nominated trustees were asked if they would allow their name to stand for election. Trustees Cairncross, Kent and Moore declined. Trustee Pratley agreed to stand.

Trustee Pratley was acclaimed as the Board's Alternate Delegate to the Ontario Public School Boards' Association.

DESTRUCTION OF BALLOTS**MOTION 2017 06 280****(D. Pratley – L. Geddes)**

RESOLVED THAT the ballots from the elections for the OPSBA Delegate and OPSBA alternate be destroyed.

CARRIED**RECOMMENDATIONS FOR IMMEDIATE ACTION****COMMITTEE REPORTS**Report of the Finance Committee re Draft Estimates 2017/2018

Associate Superintendent Carter announced the draft budget had been reviewed through Finance Committee. The report provided detailed information about projected expenses and revenue for 2017/2018. The draft balanced budget reflects total projected revenues and allocations of \$217,944,365 less the net transfer of reserves of \$1,525,267, totaling \$216,419,098. Offsetting this figure is the projected operating expenses of \$204,985,044 and transfer to the capital budget of \$11,434,054. The budget was built in order to align with the Board's Strategic Plan and the two priorities. Section 2.0 of the report outlined the alignment. Section 3.0 of the report captured elementary and secondary enrolment. The overall effect of changes from the prior year is a decrease of 1.3%. Staff continues to fine tune projections so that they are as close to actual enrolments as reasonably possible, with the effect of an overall conservative estimate of student enrolment. Associate Superintendent Carter provided a high level of review of the revenues, expenses, capital spending and accumulated surplus (reserves).

MOTION 2017 06 281**(R. Hunking – C. Schenk)**

RESOLVED THAT the Avon Maitland District School Board approve the Operating Revenue and Transfers of Reserves totalling \$204,985,044 and Expense Estimates in the amount of \$204,985,044 for the period of September 1, 2017 to August 31, 2018.

CARRIED**MOTION 2017 06 282****(R. Hunking – J. Moore)**

RESOLVED THAT the Avon Maitland District School Board approve the Capital allocations and spending in the amount of \$11,434,054 for the period September 1, 2017 to August 31, 2018.

CARRIED

Chair Wagler took the opportunity to thank Associate Superintendent Carter, senior staff and finance staff for their teamwork in presenting and indicating alignment to the Board's Strategic Plan. Chair Wagler also thanked trustees for their thoughtful comments and reflections during Finance Committee meetings and demonstrating good stewardship.

DIRECTOR'S REPORTS

Approval of Tender: Roofing at Stratford Northwestern Secondary School

Superintendent Baird-Jackson highlighted the project for mechanical and electrical work in the welding shop at Stratford Northwestern. The project will be funded through the Greenhouse Gas Reduction funding.

MOTION 2017 06 283

(D. Pratley – R. Hunking)

RESOLVED THAT the Avon Maitland District School Board accept the tender from Smith Peat Roofing & Sheet Metal Limited for re-roofing at Stratford Northwestern Secondary School in the amount of \$359,277.85.

CARRIED

Approval of Tender: Washroom and Fire Alarm Upgrades at Downie Central Public School

Superintendent Baird-Jackson noted as part of ongoing infrastructure improvements to be funded through Ministry facility grants, washroom upgrades were identified at Downie. The project will also entail upgrades to fire alarms throughout the entire school.

MOTION 2017 06 284

(L Geddes – D. Pratley)

RESOLVED THAT the Avon Maitland District School Board accept the tender from SDI Builders Ltd., for washroom and fire alarm upgrades at Downie Central Public School in the tender amount of \$188,597.00.

CARRIED

Trustee Geddes left the room for the tender report on Milverton Public School

Approval of Tender: Mechanical and Electrical Upgrades at Milverton Public School

Superintendent Baird-Jackson highlighted the work that has been identified through ongoing infrastructure improvements to be funded through Ministry facility grants specifically School Renewal funding.

MOTION 2017 06 285

(C. Schenk – J. Caincross)

RESOLVED THAT the Avon Maitland District School Board accept the tender from JMR Electric Ltd. for mechanical and lighting upgrades at Milverton Public School in the amount of \$169,274.00.

CARRIED

Trustee Geddes returned to the meeting room for the remainder of the meeting.

Approval of Tender: Door, Windows and Siding Replacement at Upper Thames Elementary School
 Superintendent Baird-Jackson reported this project is a continuation started last year at Upper Thames on the east elevation in terms of doors, windows and siding replacement. The project is funded through the School Condition Improvement funding.

MOTION 2017 06 286**(R. Hunking – N. Rothwell)**

RESOLVED THAT the Avon Maitland District School Board accept the tender from MB Construction Group Ltd. for doors, windows and siding at Upper Thames Elementary School in the tender amount of \$326,005.00.

CARRIEDApproval of Board Policies #1, #7 and #16

Director Walsh presented the policies that have been reviewed at several board meetings and are now finalized for approval.

MOTION 2017 06 287**(L. Geddes – C. Schenk)**

RESOLVED THAT the Avon Maitland District School Board approve the revisions to Policy #1 re Strategic Plan, Policy #7 re Role of the Board Chair, and Policy #16 re Selection of the Director.

CARRIED**INFORMATION REPORTS**Staff Adjustments

Superintendent Langis presented the following staff adjustments for information:

Retirements/Resignations:

Michelle Blake, DECE at Goderich PS effective June 30, 2017
 Robert Ellison, Teacher at Mitchell District HS effective June 30, 2017
 Teresa Sargent, Principal at Milverton PS effective June 30, 2017
 Sharon Kyle, Education Assistant at Exeter ES effective June 30, 2017
 Karen Snow, TRA at Goderich District CI, effective July 31, 2017

In Memoriam:

Veljko Lanc, Teacher at Stratford Northwestern SS on April 22, 2017
 Cheryl Nuhn, Educational Assistant at Seaforth PS on May 21, 2017

Elementary Boundary Adjustments – North Perth and Stratford Planning Areas

Superintendent Baird-Jackson and Information and Reporting Analyst Hugh Cox presented the report which is based on an annual review of boundaries for consideration of adjustments to address accommodation concerns. Implementation and timing were highlighted in the report. In the Stratford planning area, existing families identified in Appendix C of the report will transition to the new boundary configuration effective September 2018. In the North Perth planning area the North Perth Westfield attendance boundary will be implemented immediately as there are no families currently residing in the adjustment area. Future boundary considerations were also addressed.

Administrative Transfers effective September 2017

Superintendent Langis referenced the laydown report that captured the administrative transfers effective September 1st.

OPSBA Update

Trustee Hunking reported Laurie French was acclaimed as president of OSPBA for a second time. The AGM was excellent. Trustee Hunking has a copy of the annual report if trustees wish to review. Resolutions were passed except for OPSBA Constitution.

Minutes from Board Committees

Finance Committee: Tuesday, May 23, 2017

SEAC: Wednesday, May 31, 2017

Chair's Update

Chair Wagler reported he had attended the Skilled Trades: Changing Culture event held in Seaforth on May 24th. Congratulations to participants and organizers. Also on May 24th, along with Director Walsh and Student Trustees Shannon Edwards and Jesse Russell, attended the rural school consultation session in Thedford. Chair Wagler attended with Trustee Moore the 50th anniversary celebrations for North Easthope Public School. Chair Wagler and Vice Chair Kent attended ETFOs annual retirement and awards celebration event.

Senior Staff Update

Superintendent Morris announced the Summer Learning sessions for this year have been finalized. Grade 1 & 2 summer learning will take place at five sites. The grade 9 to 12 summer learning for new credit offering, credit recovery and students moving from applied to academic is also available in five sites this summer. Due to facilities work in some of the high schools bussing will be available from various communities to the sites. Grade 7 & 8 will be offered in five sites across the district and will be focussing on numeracy or literacy skills.

Correspondence

Letter from Waterloo Region DSB dated May 16, 2017 re Special Education Funding

Letter from Thames Valley DSB dated May 30, 2017 re Funding for Children with Special Education Needs

Letter from Thames Valley DSB dated May 30, 2017 re Capital and Ongoing Funding for Schools in TVDSB

Letter from Thames Valley DSB dated May 30, 2017 re First Nations Student Trustee

Letter from Hastings and Prince Edward DSB dated May 5, 2017 re OUAC Additional Fee

Letter from Peel DSB dated May 29, 2017 re Reporting of School Based EQAO Results

NEW BUSINESS

No new business was presented.

ANNOUNCEMENTS

Future Board Meetings (at Education Centre unless otherwise noted)

- June 27, 2017 – 3:00 p.m. Committee of the Whole, Closed Session, 3:30 p.m. Regular Board Session

Future Meetings/Events with Trustee Representation (at Education Centre unless otherwise noted)

- Audit Committee: Tuesday, June 20, 2017 – 5:00 p.m.

Reconvene in Committee of the Whole, Open Session

MOTION 2017 06 288

(L. Geddes – R. Hunking)

RESOLVED THAT this Board reconvene into Committee of the Whole, Open Session.

CARRIED

Board Policy #5 re Board Member Code of Conduct

Trustee Geddes presented a revised version of policy #5 based on trustee feedback over the past meetings. Trustees provided additional comments and edits. Trustee Geddes will prepare a final version of the policy for review by the Board’s lawyer and presentation to the June 27th regular board meeting.

Reconvene in Regular Session of the Board

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| MOTION 2017 06 289 | (C. Schenk – J. Moore) |
| RESOLVED THAT this Board reconvene into Regular Session. | CARRIED |

ADJOURNMENT

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| MOTION 2017 06 290 | (D. Pratley – R. Hunking) |
| RESOLVED THAT this meeting be adjourned at 10:17 p.m. | CARRIED |

Approved at Seaforth, Ontario
Date Approved

Randy Wagler
Chair of the Board

Lisa Walsh
Director of Education and
Secretary of the Board