

AVON MAITLAND DISTRICT SCHOOL BOARD
Engage, Inspire, Innovate ... Always Learning

MINUTES

**COMMITTEE OF THE WHOLE, OPEN SESSION AND
REGULAR BOARD MEETING**

5:00 p.m.

Tuesday, May 22, 2018

**Maitland Room, Seaforth Education Centre
62 Chalk Street North, Seaforth, ON**

PRESENT:

Trustees: Lynette Geddes, Robert Hunking, Alyson Kent, Doug Pratley, Nancy Rothwell, Colleen Schenk, Al Sygrove, Randy Wagler

Absent: Julie Moore

Senior Staff: Lisa Walsh, Director of Education and Secretary of the Board, Superintendents Janet Baird-Jackson, Jodie Baker, Kim Black, Paul Langis, Jane Morris and Associate Superintendent Cheri Carter

Student Trustee: Natalie Moore, Jesse Russell

Resource: Janice Richmond

Recording Secretary: Barb Crawford

CALL TO ORDER

Chair Wagler called the meeting to order for the Committee of the Whole, Closed Session at 5:04 p.m.

COMMITTEE OF THE WHOLE, CLOSED SESSION

MOTION 2018-05-22-422

(A. Kent – L. Geddes)

RESOLVED THAT this Board convene into Committee of the Whole, Closed Session.

CARRIED

Vice-Chair Robert Hunking was Chair for the Committee of the Whole, Closed Session.

COMMITTEE OF THE WHOLE, OPEN SESSION – Convened at 6:56 p.m.

Approval of Agenda

The following items were added to the Open Session Agenda

3.3.2 Question Regarding Educational Assistant Course

3.3.3 OPSBA Policy Resolution (as time permits)

MOTION 2018-05-22-423

(D. Pratley – A. Kent)

RESOLVED THAT the Agenda of the Avon Maitland District School Board Open Session meeting be approved as amended.

CARRIED

COMMITTEE OF THE WHOLE, OPEN SESSION

List of Policies to be Reviewed

Trustee received a list of policies scheduled for review. Chair Wagler noted that trustees have been divided into groups of three and the policies have been assigned to the three groups. All groups have been tasked with reviewing the policies over the next few months. Chair Wagler suggested to bring the list to Open Session in September to begin a fulsome review.

Each group will review Policy #9 re Board Governance By-Laws. Policy #15 re Pupil Accommodation Review will be reviewed by Staff and will be brought forward for review by Trustees when the templates for the Pupil Accommodation Review Guidelines are available from the Ministry. The expected timing for the review of Policy #15 is this Fall.

Educational Assistant's (EAs) Qualifications

As follow up to an announcement at the May 8th Board meeting, Trustee Rothwell asked for clarification on how the Educational Assistant program will be offered.

Superintendent Langis explained the Educational Support (Assistant) Diploma program is in partnership with Conestoga College. The course is open to anyone who may be interested and will be offered on Saturdays and one evening per week at the Stratford Campus of Conestoga College. The course will begin in September. More information is available on the Board's website.

OPSBA Policy Resolution for the Annual General Meeting

Trustee Schenk brought forward the motions that will be voted on at the upcoming OPSBA AGM. The motions included a) FNMI Staffing Recommendations, b) Attention Deficit Hyperactivity Disorder Exceptionality Recommendations, and c) Regulatory Performance Appraisal Process for OPSOA Members. On behalf of the Board Trustee Pratley will be attending the AGM as the Board's voting delegate. Trustee Pratley will speak to the motion regarding FNMI Staffing Recommendations and how it could affect hiring practices.

Trustees reviewed OPSBAs Strategic Priorities for 2018/2019 and confirmed the recommendation that the five priorities be affirmed. The five priorities are: 1) The Whole Child and Student Well-Being for Today and Tomorrow; 2) Advancing Reconciliation: First Nation, Metis and Inuit Education; 3) Trustees as Leaders in Public Education, 4) Labour Relations, and 5) Education Funding.

RECONVENE IN REGULAR SESSION

MOTION 2018-05-22-424

(L. Geddes – N. Rothwell)

RESOLVED THAT this Board reconvene into Regular Session at 7:35 p.m.

CARRIED

Chair Wagler recited the Opening Statement:

"We acknowledge that we are on the traditional land of the Anishnaabe Peoples. We wish to recognize the long history of Indigenous Peoples in Canada and show our respect to them today. We recognize their stewardship of the land; may we all live with respect on this land and live in peace and friendship."

ROUTINE MATTERS

Approval of Agenda

The following additional items/revisions were added to the Agenda for Regular Session:

- 5.3 d) Approval of Tender: Mechanical Upgrades/Natural Gas Conversion at Central Perth Elementary School
- 5.3 e) Approval of Tender: Window Upgrades at Stratford Northwestern Secondary School
- 6.4 Remove this item as it was discussed in Open Session

MOTION 2018-05-22-425**(D. Pratley – A. Sygrove)**

RESOLVED THAT the Agenda of the Avon Maitland District School Board meeting be approved as amended.

CARRIED**Declaration of Pecuniary Interest**

Trustee Schenk declared a conflict of interest on the item Approval of Tender: Accessible Washrooms and Renovations at Brookside Public School.

Approval of Consent Items

The following items were approved by consent:

Approval of Tender: Cafeteria Upgrades at St. Marys DCVI

Approval of Tender: Accessible Washrooms and Renovations at Brookside Public School

Trustee Schenk recused herself for the item Approval of Tender: Accessible Washrooms and Renovations at Brookside Public School

MOTION 2018-05-22-426**(L. Geddes – N. Rothwell)**

RESOLVED THAT the Consent Items be approved as presented.

CARRIED**Approval of Minutes**

Trustee Schenk noted the Howick Fun Night was held May 7, 2018.

MOTION 2018-05-22-427**(C. Schenk – R. Hunking)**

RESOLVED THAT the Minutes of the Avon Maitland District School Board meeting held Tuesday, May 8, 2018 be approved as amended.

CARRIED**Business Arising from the Minutes**

Trustee Schenk inquired about the results from DELF. Superintendent Morris confirmed the results will not be available until fall 2018.

Committee of the Whole, Closed Session, Report to Board Public Session

Vice-Chair Hunking brought the following recommendations forward:

Transportation Rate Schedule with District 8/36 School Bus Operators for 2018/2019

MOTION 2018-05-22-428**(R. Hunking – N. Rothwell)**

RESOLVED THAT the Avon Maitland District School Board approve the adjustment to the School Bus Operator Rate Schedules for Specialized Transportation and Non-Specialized Transportation for the 2018/2019 school year.

CARRIED

Photocopier/Multifunctional Device Request for Proposal 2018-2021**MOTION 2018-05-22-429****(R. Hunking – L. Geddes)**

RESOLVED THAT the Avon Maitland District School Board award the contract to Xerox Canada Limited to provide the Photocopier/Multifunctional Devices for all Board Schools and Offices for a period of three years, with the option to grant two, 12-month extensions if it is deemed in the best interest of the Board to do so.

CARRIED**Good News**

Trustee Sygrove reported he attended the Friendship Games held at Goderich District CI (GDCl) on Thursday, May 17th. There were approximately 170 student athletes and over 200 student volunteers. This was the first time that both counties – Huron and Perth – have come together for the games. GDCl student Kennedy Thom took the lead role in organizing the Games. Trustee Sygrove extended special thanks and appreciation to all that participated and helped to organize the Games.

Trustee Rothwell announced Listowel District Secondary School was one of only 12 schools in Ontario to be represented at the Provincial Showcase in May. Last weekend, the company presented its final performance of “Lizzie Borden of Fall River” at St. Benedict’s Catholic SS in Cambridge and received the Margaret Bennie Award for Technical Achievement in Sound to Alex Naylor, and special recognition awards for lighting to Mathew Vesnaver, and for original music to Kaia Taylor, Ryley Oliver, Tristan Coombs and Makenzie Hallam. To be invited to the Ontario Drama Showcase is a huge honour and the members of Black Door Theatre were truly humbled to be a part of this amazing experience. Congratulations to all involved for their hard work, dedication and creation of theatre magic.

Trustee Schenk reported the OSSTF – AMDSB Excellence in Public Education banquet was a wonderful evening showcasing many deserving staff and students. Trustee Schenk also noted she had attended the Policy meeting on behalf of the Region.

Vice-Chair Hunking noted along with Trustees Rothwell and Sygrove, he had attended the May 11th Student Symposium. There will be an update from the students at the June 12th Board meeting.

Student Trustee Update

On May 11th the Student Symposium was held in Stratford, with students ranging from grades 7 to 5th year students. Students were inspired by Will Richardson’s speech about being able to step back and reimagine school. It was an exceptional opportunity to share ideas and next steps.

On May 24th to 27th Student Trustee Natalie Moore and Jesse Russell, and incoming Student Trustee Kristin Vleeming will be attending the OSTA AGM in Toronto.

Student / Staff Presentation

There was no student or staff presentation.

Public Delegations

There were no delegations.

RECOMMENDATIONS FOR IMMEDIATE ACTION**DIRECTOR’S REPORTS:**

Approval of Board Policy #6 re Role of Trustee

Director Walsh presented the report for discussion. Trustee Geddes noted additional edits.

MOTION 2018-05-22-430**(L. Geddes – A. Sygrove)**

RESOLVED THAT the Avon Maitland District School Board approve the revised Policy #6 re Role of Trustee.

CARRIED

Approval of Tender: Mechanical Upgrades/Natural Gas Conversion Central Perth**MOTION 2018-05-22-431****(C. Schenk – A. Kent)**

RESOLVED THAT the Avon Maitland District School Board accept the tender from Brad Baker Plumbing, Heating & Electrical Inc. for mechanical & natural gas upgrades at Central Perth Elementary School in the amount of \$313,496.97.

CARRIEDApproval of Tender: Window Upgrades at Stratford Northwestern Secondary School**MOTION 2018-05-22-432****(A. Sygrove – D. Pratley)**

RESOLVED THAT the Avon Maitland District School Board accept the tender from Accuratus Design & Build Inc., for window replacement at Stratford Northwestern Secondary School in the tender amount of \$622,065.00.

CARRIED**INFORMATION AND PROGRESS REPORTS****DIRECTOR'S REPORTS:**Five-Year AODA Plan

Superintendent Baird-Jackson announced the week of May 27th to June 2nd is National Accessibility week.

Superintendent Baird-Jackson noted as a point of interest, 54% of Canadians either have a disability or have someone living with a disability. Accessibility has been an important task involving many departments and numerous representatives on the AODA working group. Customer service, information and communication standards, employment standards, transportation standards and built environment standards are mandatory and enforceable standards to achieve the goal of an accessible Ontario by 2025. Superintendent Baird-Jackson highlighted the work plan of the Standards Development Committee. Avon Maitland's Accessibility Plan will be posted on the Board's website within the Accessibility Information icon. The Accessibility Plan will also be shared with SEAC.

Chair Wagler thanked Superintendent Baird-Jackson and the Committee for their hard work, and the new improved format to continue a very comprehensive Plan.

Preliminary Accommodation Analysis Report for 2017/2018

Chair Wagler commented that the report is very detailed and suggested if there are follow up questions that Trustees have following the presentation to please send to Superintendent Baird-Jackson who will collate and provide an update at the June 12th meeting if necessary.

Superintendent Baird-Jackson presented the annual report pursuant to the Ministry's Revised Pupil Accommodation Review Guideline. Declining enrolment remains challenge however in elementary the decline is much slower rate than has been seen in the last 10 to 15 years. Secondary enrolment reflects the pattern that we saw in elementary with moderate decline to the end of the 15-year projection period. School consolidation over the past 16 years, movement of grades 7 & 8 into secondary school, and International Ed have helped to project reasonable utilization. Over 75% of our schools are now 46 years older which presents costlier maintenance. Ministry is encouraging boards to achieve 90% occupancy of school buildings. Boards are expected to pursue opportunities for Joint Use of Schools and to promote community hubs as outlined in the Ministry Memo 2016: B09.

The launch of rural funding in 2017 was a means to support rural and Northern education. The funding has been renewed for 2018/2019 to help boards to operate schools in rural areas where boards are not near capacity.

Administration is not recommending formal reviews at this time, however it was noted that there may be some areas subject to formal reviews in the future. Section 4 of the report highlights reviews by planning area.

Section 6 of the report addresses next steps including monitoring program considerations with respect to grade 7 & 8 in concert with facility condition, low enrolments and loadings in some schools in around the Stratford area. Also low enrolment and loading in North Easthope PS and Central Perth PS will continue to be monitored. Enrolment pressures at Little Falls ES and the continued low and declining enrolment at South Perth Centennial PS should also be considered for an in-depth review. Enrolment pressures at both Clinton PS and Hullett Central PS will be monitored, as well as expansion of the child care programs at Clinton PS and Seaforth PS.

The grade 7 to 12 model continues to be an option to address utilization issues, and staff plan to undertake a full update of our enrolment projections in the upcoming year; and to further utilize birth data, etc.

Trustee Kent requested a map of school location by planning area overall which will help Trustees envision future areas of concern.

Chair Wagler expressed appreciation to staff for the comprehensive report. A copy of the report will be provided to municipalities and will be addressed at the upcoming municipalities meeting on May 29th.

Expense Statements for the Period of September 1, 2017 to April 30, 2018

The monthly expense statements were prepared for information.

Staff Adjustments

Superintendent Langis presented for information.

Retirement/Resignation

Kirk Scammell, Custodian at Stratford Northwestern SS effective May 18, 2018

Kim Littleton, Teacher at South Perth CPS effective June 30, 2018

Katherine Rae, Teacher at Little Falls ES effective June 30, 2018

Elizabeth Thorpe-Hearn, Teacher at North Woods ES effective June 30, 2018

OPSBA Update

Trustee Schenk congratulated Vice-Chair Hunking on being acclaimed Vice-President of the Western Region. Trustee Schenk is unable to attend the AGM however Trustee Pratley will attend as voting delegate.

Chair Activity Update

Chair Wagler has been invited to attend the OFSAA A/AA Girls Rugby Championship banquet on Monday, June 4th. Trustee Pratley will also be attending.

Senior Staff Update

Superintendent Morris announced on June 6th the Parent Involvement Committee is hosting a 'Let's Talk Tech – Math' event that will be held in the gym at Seaforth Public School.

Superintendent Black reported the Board's Indigenous Education Advisory Committee is scheduled to hold their first meeting on May 29th at 5:30. Trustee Schenk has agreed to attend on behalf of the Board. The invitation has been sent to all self-identified families.

Superintendent Baker advised that all grade 9 students have attended skill trades at Fanshawe College. Grade 7 students were at Wilfrid Laurier participating in the JUMP program.

Correspondence

- a) Letter dated May 10, 2018 from Chair Wagler to Minister Indira Naidoo-Harris re OSTA's Student Platform

NEW BUSINESS

No new business was presented.

ANNOUNCEMENTS

Future Board Meetings (at Education Centre unless otherwise noted)

- June 12, 2018 – 5:00 p.m. Finance Committee, 6:30 p.m. Committee of the Whole, Closed Session, 7:00 p.m. Student Advisory Committee, 7:30 p.m. Regular Session
- June 26, 2018 – 3:00 p.m. Committee of the Whole, Closed Session, 3:30 p.m. Regular Session

Future Meetings/Events with Trustee Representation (at Education Centre unless otherwise noted)

- Municipal and Community Partners: Tuesday, May 29, 2018 Municipal at 1:00 p.m. and Community Partners at 2:00 p.m.
- Indigenous Education Advisory Committee; Tuesday, May 29, 2018 at 5:30 p.m.
- SEAC: Wednesday, May 30, 2018 and Wednesday, June 6, 2018 at 4:00 p.m.
- Joint Health & Safety: Thursday, May 31, 2018 – 1:30 p.m.
- Finance Committee: Tuesday, June 5, 2018 – 5:00 p.m.
- School Year Calendar Committee: Wednesday, June 6, 2018
- Parent Involvement Committee: Talk Tech and Math Night – Wednesday, June 6, 2018
- AMDSB Recognition Reception: Monday, June 11, 2018
- Audit Committee: Tuesday, June 19, 2018 – 5:00 p.m.

ADJOURNMENT

MOTION 2018-05-22-433

(N. Rothwell – C. Schenk)

RESOLVED THAT this meeting be adjourned at 8:31 p.m.

CARRIED

Approved at Seaforth, Ontario
Date approved

Randy Wagler
Chair of the Board

Dr. Lisa Walsh
Director of Education and
Secretary of the Board