

AVON MAITLAND DISTRICT SCHOOL BOARD

Engage, Inspire, Innovate ... Always Learning

MINUTES

COMMITTEE OF THE WHOLE, CLOSED SESSION, COMMITTEE OF THE WHOLE, OPEN SESSION and REGULAR BOARD MEETING

5:00 p.m.

Tuesday, October 23, 2018

Maitland Room, Seaforth Education Centre
62 Chalk Street North, Seaforth, ON

PRESENT:

Trustees: Lynette Geddes, Robert Hunking, Doug Pratley, Nancy Rothwell, Colleen Schenk, Al Sygrove, Randy Wagler

Absent: Alyson Kent, Julie Moore

Senior Staff: Director Dr. Lisa Walsh, Superintendents Janet Baird-Jackson, Jodie Baker, Kim Black, Paul Langis, Jane Morris and Associate Superintendent Cheri Carter

Student Trustee: Natalie Moore and Kristin Vleeming

Resource: Dani Rathwell, Communications Manager

Recording Secretary: Barb Crawford

CALL TO ORDER

COMMITTEE OF THE WHOLE, CLOSED SESSION

MOTION 2018-10-23-478

(R. Hunking – L. Geddes)

RESOLVED THAT this Board convene into Committee of the Whole, Closed Session at 5:04 p.m.

CARRIED

Vice-Chair Hunking was Chair for the Committee of the Whole, Closed Session.

COMMITTEE OF THE WHOLE, OPEN SESSION

The following items/revisions were added to the Open Session agenda:

3.3.1 New Board Trustee Orientation

3.3.2 Board-Self Evaluation

MOTION 2018-10-23-479

(D. Pratley – C. Schenk)

RESOLVED THAT the Agenda of the Avon Maitland District School Board Open Session meeting be approved as amended.

CARRIED

PPM 161 re Supporting Children and Students with Prevalent Medical Conditions

Superintendent Black explained that Ministry PPMs (Policy/Program Memorandum) are directed to boards, and provide instruction to boards on specific areas associated with the *Education Act* or other regulations. On February 28, 2018 PPM 161 was issued and specifically gave direction on the safety and wellbeing of students under four prevalent conditions. Boards were required to implement this directive no later than September 1, 2018. See link below:

<http://www.edu.gov.on.ca/extra/eng/ppm/ppm161.pdf>

Administrative Procedure #314 re Supporting Students with Prevalent Medical Conditions in Schools was modified as per PPM 161. Following review and revisions to AP #314 the board has met the requirements as outlined in the PPM 161.

Director's Work Plan – Director Lisa Walsh

Director Walsh introduced the Director's Work Plan for 2018/2019. The Work Plan is aligned with the Strategic Plan for 2016–2020 and addresses key priorities that each senior staff portfolio has. The BIPSAW is a one-year document with goals set with indicators and strategies particularly related to the student achievement and well-being. Senior Staff is proposing a structure in reporting to board on various topics ie well-being, equity and inclusive education, etc. The document shows accountability on how we are realizing our goals in our Strategic Plan. Specific presentation dates have been planned to coincide with the Director's Work Plan for the following board meetings: November 27th, January 22nd, February 12th, March 26th, April 9th and May 14th. The presentations will include stewardship (budget structure), update on inclusive education, continuous learning for all, well-being and safe and welcome learning environment, equity and inclusive education, accelerated growth in literacy and numeracy and progression of skills.

New Board Trustee Orientation

Chair Wagler proposed an agenda for the November 27th trustee orientation to cover initial logistics for new trustees who have been asked to attend the November 27th orientation. The introductory session is intended to cover a review of logistics including but not limited to: 1) review of committee assignments, 2) what takes place at the Inaugural meeting, and 3) the policy re Code of Conduct.

The November 27th meeting will start at 4:30 p.m. for Committee of the Whole, Closed Session, 5:30 p.m. for Committee of the Whole, Open Session (trustee orientation topics will be covered during this session), and 7:30 p.m. for Regular Session.

Trustees also discussed establishing an Ad Hoc Committee to plan an additional orientation session for January.

MOTION 2018-10-23-480**(N. Rothwell – L. Geddes)**

RESOLVED THAT the Avon Maitland District School Board strike an Ad Hoc Committee to bring recommended components of trustee orientation in January. The Ad Hoc Committee will bring a report to the November 27th board meeting. The Ad Hoc Committee will consist of Vice-Chair Hunking, Trustees Geddes, Moore, Rothwell, Schenk and Sygrove.

CARRIEDBoard-Self Evaluation Review

Chair Wagler suggested in order to complete the evaluation, trustees were asked to review the template in advance of the November 13th meeting and provide their feedback to the Director's Office by November 2nd.

Chair Wagler proposed that trustees complete the Chair and Vice-Chair evaluations and send to the Director's Office by November 13th.

For the individual trustee evaluation, trustees were asked to solicit feedback from other trustees and send the names to the Director's Office by November 2nd. The surveys will be completed and send to the Director's Office by November 13th.

Board Policy Review

Trustees agreed to reconvene into Committee of the Whole, Open Session to finish the policy review following the Announcements in Regular Session.

RECONVENE IN REGULAR SESSION**MOTION 2018-10-23-481****(L. Geddes – A. Sygrove)****RESOLVED THAT** this Board reconvene into Regular Session at 7:05 p.m.**CARRIED**

Student Senators Jolene Horn and Grace Caldwell made their declaration of oath.

Chair Wagler called for a recess at 7:25 p.m. reconvened at 7:35 p.m.

Chair Wagler recited the Opening Statement:

“We acknowledge that we are on the traditional land of the Anishinaabe Peoples. We wish to recognize the long history of Indigenous Peoples in Canada and show our respect to them today. We recognize their stewardship of the land; may we all live with respect on this land and live in peace and friendship.”

ROUTINE MATTERS**Approval of Agenda**

The following amendments were made to the agenda:

6.3 Ad Hoc Committee Report on Community Input

Reconvene into Committee of the Whole, Open Session following Announcements to complete the policy reviews.

MOTION 2018-10-23-482**(A. Sygrove – L. Geddes)****RESOLVED THAT** the Agenda of the Avon Maitland District School Board meeting be approved as amended.**CARRIED****Declaration of Pecuniary Interest**

No trustee made a declaration of pecuniary interest.

Approval of Minutes**MOTION 2018-10-23-483****(C. Schenk – R. Hunking)****RESOLVED THAT** the Minutes of the Avon Maitland District School Board meeting held Tuesday, October 9, 2018 be approved as presented.**CARRIED****Business Arising from the Minutes**

There was no business arising from the Minutes.

Committee of the Whole, Closed Session, Report to Board Public Session

HPSTS Steering Committee Report re Amendment to the Contract Agreement for Transportation with District 8/36 School Bus Operators

MOTION 2018-10-23-484**(R. Hunking – N. Rothwell)****RESOLVED THAT** the Avon Maitland District School Board approve the amended Contract Agreement for Transportation covering Terms and Conditions, adjusting the end date to August 31, 2022.**CARRIED**

Good News

Trustee Rothwell announced that the week of October 22nd to 26th is School Bus Safety Week. As part of the driver appreciation program a number of drivers, who have been nominated by their operators, will be featured on the HPSTS website.

Superintendent Baker reported the second annual Pathways Night was held at Central Huron Secondary School on October 17th. Superintendent Baker thanked staff, and business and community partners for their participation in the event. Lambton College was on site with their welding simulator and over 400 students were able to experience the simulator.

Trustee Geddes announced that Mitchell District High School principal Petra Goetz and the student success teacher did a presentation to the West Perth Municipal Council about youth in the municipality.

Trustee Schenk announced that November 5th to 9th is Treaties Recognition Week. The recognition is held the first week of November every year and was introduced in 2016 to honour the importance of treaties and to help Ontarians learn more about treaty rights and treaty relationships.

Trustee Pratley reported Avon Maitland will host guests from the Netherlands to share our inclusive education experiences. There will be 25 visitors from both elementary and secondary, managers, principals, a superintendent and caretakers. The guests will be touring Little Falls Elementary School, St. Marys DCVI, Bedford Elementary School and Stratford Northwestern Secondary School, as well as engaging with Learning Services staff.

Vice-Chair Hunking announced the publication 'A Story of the Three Sisters' with local art provided by Indigenous storyteller Brandon Mitchell. The book will be distributed to Avon Maitland schools.

Vice-Chair Hunking reported Choosin' Inclusion will be held on Friday, October 26th at the Stratford Rotary Complex. The keynote speaker is Shelley Moore who is an inclusive education consultant from the University of British Columbia.

Student Trustee

Student Trustee Moore reported the students have focused on streamlining their mission and building a vision on information that has been collected and from the data that was received at the May Student Symposium. Student Trustees Vleeming and Moore will be attending OSTA on October 25th.

Student / Staff Presentation

There were no presentations.

Public Delegations

There were no delegations.

RECOMMENDATIONS FOR IMMEDIATE ACTION

CHAIR'S REPORTS:

Communication and Advocacy Plan 2018/2019

Chair Wagler noted the annual Plan was reviewed and updated at the Committee of the Whole, Open Session on October 9th. Trustees agreed this Plan will become an Appendix to Policy #9.

MOTION 2018-10-23-485

(D. Pratley – C. Schenk)

RESOLVED THAT the Avon Maitland District School Board approve the Communication and Advocacy Plan for 2018/2019.

CARRIED

INFORMATION AND PROGRESS REPORTS

Ad Hoc Committee for Community Input

Trustee Rothwell reported the Committee will have a preliminary report for trustees to review and provide feedback. The Committee has researched other boards for public participation and have approval to use some of their materials. Vice-Chair Hunking further reported that once the Committee receives trustee feedback a more fulsome report will be brought forward. The Committee is aiming to have the report ready for the November 27th board meeting.

DIRECTOR'S REPORTS:

Ministry June 2018 Enrolment Audit Results

Associate Superintendent Carter presented the report and explained that the Ministry notified the board in March 2018 that Ministry staff would be performing an audit of the day school enrolment and an English as a Second Language audit at three Avon Maitland schools. The Ministry audit of two secondary schools and one elementary school took place in June 2018. The audit was for the 2016/2017 school year. Staff received the Ministry report in September 2018. There were nil errors found at the elementary school. There were three areas of findings in the secondary schools. Staff will continue to monitor and ensure appropriate training and supports are in place to assist the schools.

Notice of Motion for Board Policies #11 and #12

Director Walsh explained that revisions as discussed have been incorporated into the policies. No further edits have been received. The policies will be brought to the November 13th board meeting for approval.

Staff Adjustments

Superintendent Langis presented the staff adjustments for information:

Retirements and Resignations

Nancy Halliday, teacher at Bedford PS effective January 31, 2019

Susan Adair, Teacher, Education Centre effective June 31, 2019

New Hires

Mariah Huehnergard, Executive Assistant, Education Centre effective October 10, 2018

Greg Higgins, BES – Chief, Listowel District SS effective October 29, 2018

Don Larder, Custodian, North Perth Westfield ES effective October 9, 2018

Wayne Taylor, BES – Chief, North Perth Westfield ES effective October 22, 2018

Sharon Gooden, Custodian, Sprucedale PS effective October 9, 2018

Chris Henson, Custodian, Stratford Northwestern SS effective October 1, 2018

OPSBA Update

Trustee Schenk extended congratulations to the incoming trustees Laura Bisutti, Colin Carmichael, and Herb Klassen.

Senior Staff Update

Superintendent Baker announced that My Academy, in partnership with Stratford Festival Theatre will be offered in Stratford for Semester I and in Goderich for Semester II. The program is offered to students from grades 7 to 12.

Superintendent Black provided a copy of communication that will go to principals and vice-principals calling for members to serve on SEAC. Chair Wagler has also prepared a letter to local associations and individual (members at large) to apply. The campaign will be open until November 23rd. Chair Wagler noted the new board will be appointing a trustee representative to SEAC following the Inaugural on December 4th.

Superintendent Black distributed notification that the board will be surveying students from December 3rd to the 7th for the Identify Based Data Collection. Avon Maitland is one of 17 boards in the province that were selected to be part of this pilot project.

Superintendents Baird-Jackson and Baker confirmed that ‘thoughtexchange’ (the online tool to gather public input regarding the Stratford renovation project) was launched on October 22nd and will be open until November 5th. Access will be available 7 days a week, 24 hours a day. The identity of participants will remain confidential. A newsletter has been created to share with students and parents in grades 7 to 12 and for the in-town and rural feeder schools.

Superintendent Morris invited trustees to a session at the Seaforth Education Centre on November 1st that will be facilitated by Will Richardson to discuss teaching and learning in secondary schools. This session is follow up to the spring student symposium that focused on student voice.

Superintendent Morris reported that on October 23rd two board teams were presenting at the Ministry Learning Outside the School Day in Toronto. Teams will present the board’s summer learning program and how students are identified and monitored, and a session on FunTech for intermediate students.

Board Committee Minutes

a) HPSTS – September 11, 2018

Correspondence:

Nil

NEW BUSINESS

There was no new business presented.

ANNOUNCEMENTS

Future Board Meetings (at Education Centre unless otherwise noted)

- November 13, 2018 – 5:30 p.m. Committee of the Whole, Closed Session, 6:30 p.m. Committee of the Whole, Open Session, 7:30 p.m. Regular Session
- November 27, 2018 – 4:30 p.m. Committee of the Whole, Closed Session, 5:30 p.m. Committee of the Whole, Open Session, 7:00 p.m. Student Advisory Committee, 7:30 Regular Session

Future Meetings/Events with Trustee Representation (at Education Centre unless otherwise noted)

- SEAC – Wednesday, November 7, 2018 – 4:00 p.m.
- HPSTS – Tuesday, November 13, 2018 – 3:30 p.m.
- Audit Committee – Tuesday, November 13, 2018 – 5:00 p.m.

RECONVENE INTO COMMITTEE OF THE WHOLE, OPEN SESSION

MOTION 2018-10-23-486

(N. Rothwell – L. Geddes)

RESOLVED THAT the Avon Maitland District School Board reconvene into Committee of the Whole, Open Session.

CARRIED

Policy #3 re Director of Education and Secretary to the Board Job Description

Trustees agreed to have Director Walsh review this policy and provide feedback to the board.

Policy #4 re Delegation of Authority

Following a review of the policy trustees agreed the policy will be part of the orientation for new trustees and asked Director Walsh to review.

Policy # 13 re Appeals and Hearings Regarding Student Matters

The policy will require a review by the board’s legal counsel to ensure all sections are compliant.

MOTION 2018-10-23-487

(C. Schenk – A. Sygrove)

RESOLVED THAT the Avon Maitland District School Board reconvene Regular Session.

CARRIED

ADJOURNMENT

MOTION 2018-10-23-488

(N. Rothwell – D. Pratley)

RESOLVED THAT this meeting be adjourned at 9:33 p.m.

CARRIED

Approved at Seaforth, Ontario
November 13, 2018

Randy Wagler
Chair of the Board

Dr. Lisa Walsh
Director of Education and
Secretary of the Board