

AVON MAITLAND DISTRICT SCHOOL BOARD

Engage, Inspire, Innovate ... Always Learning

MINUTES

COMMITTEE OF THE WHOLE, CLOSED SESSION, COMMITTEE OF THE WHOLE, OPEN SESSION and REGULAR BOARD MEETING

4:30 p.m.

Tuesday, January 29, 2019

Maitland Room, Seaforth Education Centre
62 Chalk Street North, Seaforth, ON

Due to inclement weather the Committee of the Whole, Closed Session began at 4:30 p.m., followed by Committee of the Whole, Open Session and Regular Session.

PRESENT:

Trustees: Robert Hunking, Colleen Schenk

Teleconference: Laura Bisutti, Colin Carmichael, Lynette Geddes, Herb Klassen, Julie Moore, Nancy Rothwell

Absent: Al Sygrove

Senior Staff: Director Lisa Walsh, Superintendents Kim Black, Paul Langis, Jane Morris, and Associate Superintendent Cheri Carter

Resource: Dani Rathwell, Communications Manager

Recording Secretary: Barb Crawford

CALL TO ORDER

Chair Schenk called the meeting to order at 4:30 p.m.

COMMITTEE OF THE WHOLE, CLOSED SESSION

MOTION 2019-01-29-06

(L. Geddes – H. Klassen)

RESOLVED THAT this Board convene into Committee of the Whole, Closed Session at 4:30 p.m.

CARRIED

Vice-Chair Hunking was Chair for the Committee of the Whole, Closed Session.

COMMITTEE OF THE WHOLE, OPEN SESSION

MOTION 2019-01-29-07

(R. Hunking – C. Carmichael)

RESOLVED THAT the Agenda of the Avon Maitland District School Board Open Session meeting be approved as presented.

CARRIED

Presentations

Director's Annual Report

Director Walsh provided an overview of the 2017/2018 Director's Annual Report. Communications Manager Rathwell highlighted the report on the board website at <http://dar.yourschools.ca/> Superintendents each highlighted progress throughout the Strategic Plan and noted next steps coincide with the Director's Work Plan that was presented to the Board on October 23, 2018.

Continuous Learning for All

Superintendent Langis spoke to the four key points in the Director's Work Plan re Continuous Learning for All area. As part of the ongoing work in the HRS department staff will focus on leadership development, performance management and succession planning. Superintendents Black and Langis also spoke to the Collaborative Professionalism strategy.

RECONVENE IN REGULAR SESSION**MOTION 2019-01-29-08****(L. Geddes – C. Carmichael)****RESOLVED THAT** this Board reconvene into Regular Session.**CARRIED**

Chair Schenk recited the Opening Statement:

"We acknowledge that we are on the traditional land of the Anishinaabe Peoples. We wish to recognize the long history of Indigenous Peoples in Canada and show our respect to them today. We recognize their stewardship of the land; may we all live with respect on this land and live in peace and friendship."

Approval of Agenda

The following amendments were made to the agenda:

Remove the Joint Health & Safety Committee minutes from the Consent Items.

MOTION 2019-01-29-09**(H. Klassen – N. Rothwell)****RESOLVED THAT** the Agenda of the Avon Maitland District School Board meeting be approved as amended.**CARRIED****Declaration of Pecuniary Interest**

No trustee made a declaration of pecuniary interest.

Approval of Minutes**MOTION 2019-01-29-10****(L. Geddes – R. Hunking)****RESOLVED THAT** the Minutes of the Avon Maitland District School Board meeting held Tuesday, November 27, 2018 be approved as presented.**CARRIED****MOTION 2019-01-29-11****(C. Carmichael – J. Moore)****RESOLVED THAT** the Minutes of the Avon Maitland District School Board Inaugural meeting held Tuesday, December 4, 2018 be approved as presented.**CARRIED****MOTION 2019-01-29-12****(L. Bisutti – R. Hunking)****RESOLVED THAT** the Minutes of the Avon Maitland District School Board Poll Vote on Monday, December 10, 2018 be approved as presented.**CARRIED**

MOTION 2019-01-29-13**(N. Rothwell – L. Geddes)**

RESOLVED THAT the Minutes of the Avon Maitland District School Board Poll Vote on January 14, 2019 be approved as presented.

CARRIED**Business Arising from the Minutes**

Vice-Chair Hunking reminded trustees of the recommendations that were brought forward from the Ad Hoc Committee report on Community Input. A regular board meeting is scheduled to be held off-site in an elementary school to be determined.

Committee of the Whole, Closed Session, Report to Board Public Session

Vice-Chair Hunking reported there was no business brought forward from the Closed Session.

Good News

Director Walsh announced 150 international students will be arriving to attend schools in Avon Maitland for Semester II.

Director Walsh provided an update from the December 19th District Leaders meeting. Olympic gold medalist Mark Tewksbury and former Olympic coach Debbie Muir provided two presentations to the school administrators and trustees on 'Traits of Champions'. The first presentation titled 'Building Innovative and Effective Teams' focused on expanding your perspective, acting effectively and creating synergy. The second presentation 'Going Beyond: Raising the Bar on Performance' discussed utilizing the power of thought, creating synergy, generating enthusiasm and continuing to evolve.

Student / Staff Presentation

There were no presentations.

Public Delegations

There were no delegations.

RECOMMENDATIONS FOR IMMEDIATE ACTION**DIRECTOR'S REPORTS:**Consent Items**MOTION 2019-01-29-14****(C. Carmichael – N. Rothwell)**

RESOLVED THAT the Consent Items be received as presented.

CARRIEDFinance Committee Report re Approval of 2018/2019 Revised Estimates

Associate Superintendent Carter presented the annual report on behalf of Finance Chair Hunking. The Finance Committee met on January 15, 2019 to review the draft Revised Estimates for 2018/2019. As per Ministry requirements, the Revised Estimates were filed by December 15, 2018.

MOTION 2019-01-29-15**(R. Hunking – L. Bisutti)**

RESOLVED THAT the Avon Maitland District School Board approve the Operating Revenue and Transfers of Reserves totaling \$213,910,992 and Expense Estimates in the amount of \$213,910,992 for the period of September 1, 2018 to August 31, 2019.

CARRIED

MOTION 2019-01-29-16**(H. Klassen – L. Geddes)**

RESOLVED THAT the Avon Maitland District School Board approve the Capital allocations and spending in the amount of \$27,507,411 for the period September 1, 2018 to August 31, 2019.

CARRIEDAcquisition of Portables

Associate Superintendent Carter noted that Superintendent Baird-Jackson had previously provided trustees with background on the acquisition of portables in order to accommodate Stratford Central and Stratford Northwestern Secondary Schools for the 2019/2020 transition year. Because the value is over the \$100,000 threshold, the lease was brought forward for Board approval.

MOTION 2019-01-29-17**(R. Hunking – L. Geddes)**

RESOLVED THAT the Avon Maitland District School Board approve the lease for three portables at \$2,815 each, per month, for 24 months, plus portable delivery/installation and supply and installation of ramps, for a total of \$251,610.00 plus taxes.

CARRIED**INFORMATION AND PROGRESS REPORTS****DIRECTOR'S REPORTS:**Travel Reimbursement Rates – 2019

The reasonable per-kilometre allowance as determined by CRA for an employee in the Province of Ontario is posted on the CRA website. The rates for the 2019 calendar year are as follows: 1) fifty-eight cents (\$0.58) per-kilometre for the first 5,000 kilometres driven, and 2) fifty-two cents (\$0.52) per-kilometre driven after that.

Expense Statements for September 1, 2018 to December 31, 2018

At the time of this report, all actual expenses are on track to come in on budget. Staff continues to monitor all monthly expenses.

Staff AdjustmentsRetirements/Resignations

Susan Rader, Comp Tech-DE at AMDEC effective January 14, 2019
 Lynne Godkin, Teacher at Central Huron SS effective June 30, 2019
 Patricia Brintnell, Teacher at Exeter ES effective December 31, 2018
 John Deweerd, Custodian at Little Falls PS effective February 28, 2019
 Karen van der Voort, Custodian at Maitland River ES effective January 31, 2019
 John Schmalz, Teacher at Mitchell District HS effective January 31, 2019
 Heather Baulk-Smith, Teacher at North Perth Westfield effective January 31, 2019
 Sandra Sweitzer, Educational Assistant at South Huron DHS effective January 16, 2019
 Michael Vandepoele, Teacher at South Huron DHS effective January 31, 2019
 Kristen Morton, Teacher at Stratford Central SS 7-8 effective December 10, 2018

New Hires

Jacqueline Young, Teacher at Exeter ES effective January 1, 2019
 Christopher Huber, Teacher at FE Madill SS effective February 1, 2019
 Susan Campbell, Secretary at Listowel District SS effective December 17, 2018
 Victoria Schmidt, Teacher at Listowel District SS effective February 1, 2019
 Kelly Orr, Teacher at Mitchell District HS effective February 1, 2019
 Lori Dekok, Custodian at North Perth Westfield ES effective January 7, 2019
 Ryan Britton, Teacher at Stratford Northwestern SS effective February 1, 2019
 Heather Guttridge, Custodian at Stratford Northwestern SS effective February 1, 2019

OPSBA Update

Trustee Klassen reported trustees had recently attended OPSBA's Public Education Symposium held in Toronto. The Public Education Symposium is a professional learning opportunity for trustees. Keynote Speakers were Don Drummond, Adjunct Professor, School of Policy Studies, Queen's University and former CFL player Michael 'Pinball' Clemons. Trustees participated in a variety of workshops and had opportunities for networking with trustee colleagues throughout the province.

Trustee Rothwell attended OPSBA's Board of Directors meeting on December 7th and 8th. Minister of Education Lisa Thompson spoke to the Board of Directors.

Trustee Geddes has been assigned to the Education Work Team and Trustee Carmichael is assigned as alternate to the Policy Work Team.

Vice-Chair Hunking announced the Western Regional meeting will be hosted by Avon Maitland District School Board on April 13th. The agenda and location to be confirmed.

Board Committee Minutes (for information)

Joint Health & Safety Committee: September 20, 2018

Trustee Rothwell questioned the Health & Safety Committee minutes from September 20th regarding incident reporting. Vice-Chair Hunking reported there is a Working Group lead by Environmental Health & Safety Advisor Jamie Gibbings and three other members of the Committee to study various aspects of the reporting.

SEAC Membership

In addition to Trustees Geddes and Klassen, and alternates Vice-Chair Hunking and Chair Schenk, the following associations and individuals were appointed to the SEAC for the four-year term 2019 to 2022.

- Autism Ontario Huron-Perth: Jan McCrea, or alternate
- Community Living St. Marys & Area: Stephanie Lee, or alternate
- Community Living Stratford & Area: Trevor McGregor or alternate
- Community Living South Huron: Jodee Jack or alternate Katie Fox
- Huron Perth Centre: Terri Sparling or alternate
- Learning Disabilities Association of Ontario – Karen Morrison, or alternate
- VIEWS for the Visually Impaired: Katie Ansley or alternate
- Family Services Perth-Huron: Robyn Horst or alternate
- Community Services Coordination Network (CSCN): Julie Welch or alternate
- Member "at large" is Doug Pratley, Stratford

Senior Staff Updates

Director Walsh announced January 30th is Bell Let's Talk Day. Avon Maitland has been campaigning #iAMwell – a mental health focus to promote awareness and resources for students.

Correspondence:

There was no correspondence.

NEW BUSINESS

There was no new business presented.

ANNOUNCEMENTS

Future Board Meetings (at Education Centre unless otherwise noted)

- February 12, 2019 – 5:00 p.m. Committee of the Whole, Closed Session, 6:00 p.m. Committee of the Whole, Open Session, 7:30 Regular Session
- February 26, 2019 – 6:30 p.m. Committee of the Whole, Closed Session, 7:00 p.m. Student Advisory Committee, 7:30 p.m. Regular Session
- March 26, 2019 – 6:30 p.m. Committee of the Whole, Closed Session, 7:00 p.m. Student Advisory Committee, 7:30 p.m. Regular Session

- April 9, 2019 – 5:00 p.m. Committee of the Whole, Closed Session, 6:00 p.m. Committee of the Whole, Open Session, 7:30 Regular Session
- April 23, 2019 – 6:30 p.m. Committee of the Whole, Closed Session, 7:00 p.m. Student Advisory Committee, 7:30 p.m. Regular Session; NOTE the April 23, 2019 meeting will be held at Mornington Public School
- May 7, 2019 – 5:00 p.m. Committee of the Whole, Closed Session, 6:00 p.m. Committee of the Whole, Open Session, 7:30 Regular Session
- May 28, 2019 – 6:30 p.m. Committee of the Whole, Closed Session, 7:00 p.m. Student Advisory Committee, 7:30 p.m. Regular Session
- June 11, 2019 – 5:00 p.m. Committee of the Whole, Closed Session, 6:00 p.m. Committee of the Whole, Open Session, 7:30 Regular Session
- June 25, 2019 – 6:30 p.m. Committee of the Whole, Closed Session, 7:00 p.m. Student Advisory Committee, 7:30 p.m. Regular Session

Future Meetings/Events with Trustee Representation (at Education Centre unless otherwise noted)

- SEAC: Wednesday, February 6, 2019 – 4:00 p.m.
- PIC: Wednesday, February 27, 2019 – 5:30 p.m.
- IEAC: Thursday, February 28, 2018 – 5:00 p.m.

ADJOURNMENT

MOTION 2019-01-29-18

(R. Hunking – N. Rothwell)

RESOLVED THAT this meeting be adjourned at 6:44 p.m.

CARRIED

Approved at Seaforth, Ontario
February 26, 2019

Colleen Schenk
Chair of the Board

Dr. Lisa Walsh
Director of Education and
Secretary of the Board