

# AVON MAITLAND DISTRICT SCHOOL BOARD

*Engage, Inspire, Innovate ... Always Learning*

## MINUTES

5:00 p.m. – COMMITTEE OF THE WHOLE, CLOSED SESSION

6:00 p.m. – COMMITTEE OF THE WHOLE, OPEN SESSION

7:30 p.m. – REGULAR BOARD MEETING

Tuesday, May 7, 2019

Seaforth Education Centre

### PRESENT:

**Trustees:** Laura Bisutti, Lynette Geddes, Robert Hunking, Herb Klassen, Julie Moore (via teleconference), Nancy Rothwell, Colleen Schenk, Al Sygrove

**Absent:** Colin Carmichael

**Senior Staff:** Director Lisa Walsh, Superintendents Janet Baird-Jackson, Jodie Baker, Kim Black, Jane Morris, Paul Langis, and Associate Superintendent Cheri Carter

**Resource:** Sarah Stright

**Recording Secretary:** Barb Crawford

### CALL TO ORDER

Chair Schenk called the meeting to order at 5:05 p.m. and move into Committee of the Whole, Closed Session.

Vice-Chair Hunking had advised that he will be late arriving, therefore in the absence of Vice-Chair Hunking Trustee Rothwell nominated Trustee Geddes as acting Vice-Chair.

### MOTION 2019-05-07-53

(N. Rothwell – H. Klassen)

**RESOLVED THAT** Trustee Geddes be Vice-Chair for the May 7, 2019 Board Meeting.

**CARRIED**

### COMMITTEE OF THE WHOLE, CLOSED SESSION

### MOTION 2019-05-07-54

(N. Rothwell – A. Sygrove)

**RESOLVED THAT** this Board convene into Committee of the Whole, Closed Session at 5:08 p.m.

**CARRIED**

### COMMITTEE OF THE WHOLE, OPEN SESSION

### MOTION 2019-05-07-55

(L. Bisutti – R. Hunking)

**RESOLVED THAT** this Board convene into Committee of the Whole, Open Session.

**CARRIED**

### Approval of Agenda

### MOTION 2019-05-07-56

(A. Sygrove – H. Klassen)

**RESOLVED THAT** the Agenda of the Avon Maitland District School Board Open Session meeting be approved as presented.

**CARRIED**

### Presentations

Superintendent Baker reported on the goal monitoring and responding to students at risk using 'Taking Stock'. The Taking Stock planning and monitoring process provides a mechanism to support the early identification of students who may be at risk or not graduating or not being successful in their pathway. This is done through an analysis of multiple sources of evidence including demographic, achievement and perceptual data.

Superintendent Morris and System Principal April Smith presented the goal ‘to develop a Technology Enabled Learning Plan for AMDSB’ and acknowledged Sandy Kunkel and Jason Hillier for their work and in depth review of the Tech Plan. System Principal Smith also gave a detailed report on the Next Generation Learning goal ‘to develop cross-panel, cross-disciplinary collaborative inquiry teams’. System Principal Smith highlighted progress and next steps for re-imagining education in Avon Maitland.

### Board Policy Review

Trustee Geddes noted following a review of Policy 9, there needs to be a motion regarding moving the May 14<sup>th</sup> board meeting to May 7<sup>th</sup>. A motion will be brought forward in the Regular Session of this evening’s meeting.

In October 2018 trustees began a review of Board Policies #2 re Trustee Job Description and #3 Director’s Job Description and decided at that time to hold further review of the director’s job description until the new board of trustees were elected.

Director Walsh advised that the current job description has been reviewed using surrounding boards and the Ontario Leadership Framework. Director Walsh suggested that the current policy remain until September when more information will be available and a more fulsome review can be completed. Trustee asked that Director Walsh bring forward what has been revised to date for trustees’ review, and then review the performance appraisal in the fall when more information is available.

### **RECONVENE IN REGULAR SESSION**

**MOTION 2019-05-07-57**

**(L. Geddes – H. Klassen)**

**RESOLVED THAT** this Board reconvene into Regular Session.

**CARRIED**

Chair Schenk recited the Opening Statement:

*“We acknowledge that we are on the traditional land of the Anishinaabe Peoples. We wish to recognize the long history of Indigenous Peoples in Canada and show our respect to them today. We recognize their stewardship of the land; may we all live with respect on this land and live in peace and friendship.”*

### **Approval of Agenda**

**MOTION 2019-05-07-58**

**(A. Sygrove – R. Hunking)**

**RESOLVED THAT** the Agenda of the Avon Maitland District School Board meeting be approved as presented.

**CARRIED**

### **Declaration of Pecuniary Interest**

*No trustee made a declaration of pecuniary interest.*

### **Approval of Minutes**

**MOTION 2019-05-07-59**

**(L. Bisutti – L. Geddes)**

**RESOLVED THAT** the Minutes of the Avon Maitland District School Board meeting held Tuesday, April 23, 2019 be approved as presented.

**CARRIED**

### **Business Arising from the Minutes of April 23, 2019**

There was no business arising from the April 23, 2019 minutes.

### **Committee of the Whole, Closed Session, Report to Board Public Session**

Acting Vice-Chair Geddes noted there was nothing to report from the Closed Session.

**Good News**

Trustee Sygrove recently visited the Student Sensory Path at Exeter Elementary School. They are currently developing a third path for older students with input from Occupational and Physio Therapists staff as well students themselves. Trustee Sygrove noted Principal Abby Armstrong had explained that the paths are an overall school plan to support and enhance student well-being.

Vice-Chair Hunking extended congratulations to Huron Centennial Public School students Evan, Preston, Kurtis and Nathan. They attended the CONNECT Conference in Niagara Falls and received the ‘most community oriented project’ award for their ‘deforestation’ presentation.

Superintendent Morris announced that educators from Goderich District CI (GDCI) have been part of the New Pedagogies for Deep Learning pilot which is a global research project. This past fall, GDCI teacher Rhonda Fritzley and her grade 7 students were selected to represent the Canadian submission to a global moderation panel.

This evening, Stratford Northwestern SS is hosting the annual elementary mass band event ‘Loud and Proud’. Over 400 students from grades 5 to 8 across the district are participating in the music event organized by music teachers across the district. The mass band performance is scheduled for 6:30 p.m.

Trustee Bisutti reported that Stratford Central SS students have removed trees that would have been destroyed as a result of the upcoming construction at Stratford Central, and have donated them to the local Community Food Centre.

Chair Schenk announced the Foundation for Enriching Education has received support from the recent production of ‘New Friends Old Friends’ directed by McGregor and Friends in Blyth, who have raised \$10,000. for the Foundation in support of student enrichment programs.

**Staff Presentation**

There were no staff presentations.

**Public Delegations**

There were no delegations.

**RECOMMENDATIONS FOR IMMEDIATE ACTION**

Consent Items – Items 5.4 a, b, c and d were removed.

**MOTION 2019-05-07-60**

**(N. Rothwell – H. Klassen)**

**RESOLVED THAT** the Consent Items be received as presented.

**CARRIED**

Approval of Tender: Stratford Northwestern Secondary School two classroom renovations

**MOTION 2019-05-07-61**

**(R. Hunking – L. Geddes)**

**RESOLVED THAT** the Avon Maitland District School Board accept the quotation from Player Carpentry for renovations at Stratford Northwestern Secondary School in the tender amount of \$160,436.27.

**CARRIED**

Approval of Tender: Mechanical Listowel Eastdale Public School Rooftop Units

**MOTION 2019-05-07-62**

**(N. Rothwell – H. Klassen)**

**RESOLVED THAT** the Avon Maitland District School Board accept the tender from Stratford Metal Products, Ltd., for rooftop unit replacement and control upgrades at Listowel Eastdale Public School in the amount of \$194,666.23.

**CARRIED**

Approval of Tender: Mechanical Elma Township Public School Rooftop Units

**MOTION 2019-05-07-63**

**(N. Rothwell – A. Sygrove)**

**RESOLVED THAT** the Avon Maitland District School Board accept the tender from AirTech Inc., for rooftop unit replacement and control upgrades at Elma Township Public School in the amount of \$281,088.04.

**CARRIED**

Approval of Procurement Process: Replacement Primary and Secondary Data Centre Hewlett Packard Enterprise Services

**MOTION 2019-05-07-64**

**(L. Bisutti – R. Hunking)**

**RESOLVED THAT** the Avon Maitland District School Board award the contract to supply four (4) Hewlett Packard Enterprise ProLiant DL380 Gen10 8 Small Form Factor Configure-to-order servers using the Ministry of Government and Consumer Services agreement referenced as Tender-6065: X86 Server Products and Services to the firm Compugen Inc., for the total amount of \$106,717.29 including applicable sales tax.

**CARRIED**

**INFORMATION AND PROGRESS REPORTS**

Comparison of 2017/2018 Actual Vs Tendered Prices

This report is an annual information report on how the actual prices of tendered projects compare to the original tendered prices. Twenty-six tendered projects over thirty-one sites spanned the last fiscal year, 2017/2018, and the current fiscal year 2018/2019 before achieving substantial completion as identified on the table attached. Most of these projects carried over into the current fiscal year, 2018/2019, in order for minor deficiencies to be addressed.

Principal / Vice-Principal Pool

The list below shows the current and newest additions to the Principal and Vice Principal Pools. New additions to the pool are indicated below with an \*.

Vice Principal Pool: Shannon McGavin (now Acting VP), Paul Menary (now Acting VP), Barry Promane, Derek Laidlaw (now Acting VP), Wanda West, John Coups (now Acting VP), Lisa Bruce (now Acting VP), Richard Sumstad, Katie Wilson, Beti Stefanec, Melanie Hahn, Corey Smith\*, Sarah Haanstra\*, Lucy Langis\*, Melissa Campbell\*

Principal Pool: Lynda Hemming, John Herbert, Rob Simmons, Missy Pfaff, Deanne Deelstra, Lorrie Goos (now Interim P), Tracey Swart (now Interim P), Amy Crummer (now Interim P), Matt Robinson (now Acting P), Adrienne Jacques, Lori Stevens, Jenalyn Ignor, Robyn Carnochan, Ed Havenga

Staff Adjustments

**Retirements and Resignations**

| <b>Name</b>      | <b>Location</b>  | <b>Position</b>            | <b>Effective</b> |
|------------------|------------------|----------------------------|------------------|
| Barbara Cottle   | Central Perth ES | Teacher                    | June 30, 2019    |
| Shalena Reid     | Clinton Public   | Strive Education Assistant | May 10, 2019     |
| Mary Venner      | Education Centre | Executive Assistant        | May 31, 2019     |
| Leanna Toornstra | Exeter ES        | Educational Assistant      | May 10, 2019     |

Fred Yundt                      Mitchell District HS      Teacher                                      June 28, 2019

### **New Hires**

| <b>Name</b>    | <b>Location</b>  | <b>Position</b>        | <b>Effective</b> |
|----------------|------------------|------------------------|------------------|
| Chera Longston | Education Centre | Communications Manager | May 15, 2019     |

### OPSBA Update

Trustee Klassen announced highlights from the May 3<sup>rd</sup> and 4<sup>th</sup> OSPBA Board of Directors meeting held in Toronto. On Friday evening OSTA-AECO (student trustee association) presented the association's 2018/2019 focus and key initiatives. Education policy and program issues were addressed. Trustee Klassen will forward a summary of the meeting to trustees via email.

### Chair Activity Update

Chair Schenk attended the April 25<sup>th</sup> round table on education at Clinton Legion, April 26<sup>th</sup> building of medicine wheel at Maitland River ES; April 26<sup>th</sup> agenda planning and audit committee meeting; May 1<sup>st</sup> the Stratford joint school council meeting; May 2<sup>nd</sup> Howick PS school council meeting, and on May 7<sup>th</sup> met with Foundation for Enriching Education Executive Director Wes MacVicar.

### Senior Staff Updates

Superintendent Black announced the Friendship Games will take place on May 16<sup>th</sup> (rain date is May 17<sup>th</sup>) at Goderich District CI. Twenty-five schools are registered. Superintendent Black extended appreciation to Goderich District CI for hosting and planning the event again this year.

Associate Superintendent Carter provided an overview of the Grants for Student Needs (GSN) announcement made by the Ministry on April 26<sup>th</sup>. At this time there is no further information from the Ministry and staff are waiting for a number of promised documents including EFIS, the technical paper, and the agreements relating to the new PPF grants.

AMDSB is one of seven boards in the province that have been negatively impacted by the recent grades 4 to 8 class size change to 24.5 students to 1 teacher. The seven boards have individually written a letter to the Ministry requesting funding for the additional cost associated with meeting the new target of 24.5 to 1 class size.

### The following dates were proposed for Finance and Audit Committee meetings:

Cancel May 28<sup>th</sup> and June 4<sup>th</sup> Finance Committee, schedule June 4<sup>th</sup> for Audit Committee, schedule June 11<sup>th</sup> for Finance Committee from 4:30 to 5:30 to review revenues (pending full EFIS documentation), and schedule June 24<sup>th</sup> Finance Committee at 9:00 – 12:00 noon. Approval of the budget would be presented at the June 25<sup>th</sup> Regular meeting.

Director Walsh announced the process for gathering input for the new Strategic Plan 2020-2024 has started. The Plan will not be renewed until September 2020 but staff want to begin collecting thoughts and ideas.

Acting Communications Manager Sarah Stright highlighted the process that will be used through thoughtexchange to gather feedback and collect what is valued about Avon Maitland from students and communities. The process will begin on May 17<sup>th</sup> and run through June 7<sup>th</sup>. Questions include 'what do you value most about Avon Maitland, what can we do better to prepare students for high level learning', etc. Promotion strategies were outlined including the letter to parents, school councils and administrators, as well as social media messages.

### Correspondence

Letter dated April 18, 2019 from Greater Essex County DSB re e-cigarette advertising

Letter dated April 18, 2019 from Greater Essex County DSB re board amalgamation

Letter dated April 29, 2019 from Waterloo Region DSB re FDK funding

### **NEW BUSINESS**

In accordance with board policy #9, Trustee Geddes brought forward the following motion:

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**MOTION 2019-05-07-65****(L. Geddes – H. Klassen)**

**RESOLVED THAT** the Avon Maitland District School Board move the May 14, 2019 Board Meeting to May 7, 2019.

**CARRIED**

Trustees were advised that there may be a Special board meeting on Monday, May 13<sup>th</sup> at 9:00 a.m., via teleconference, to approve the tender for Stratford renovations. This date will be confirmed as soon as possible.

**ANNOUNCEMENTS****Future Board Meetings** (at Education Centre unless otherwise noted)

- May 28, 2019 – 5:00 p.m. Committee of the Whole, Closed Session, 6:00 p.m. Committee of the Whole, Open Session, 7:30 p.m. Regular Session
- June 11, 2019 – 5:30 p.m. Committee of the Whole, Closed Session, 6:00 p.m. Committee of the Whole, Open Session, 7:00 p.m. Student Advisory Committee, 7:30 p.m. Regular Session
- June 25, 2019 – 3:00 p.m. Committee of the Whole, Closed Session, 4:30 p.m. Regular Session

**Future Meetings/Events with Trustee Representation** (at Education Centre unless otherwise noted)

- Municipal and Community Partners: May 28, 2019 – 2:00 to 3:00 p.m. and Community Partners 3:00 to 4:00 p.m.
- Audit Committee: April 30, 2019 – 5:00 p.m.
- SEAC: Wednesday, May 8, 2019 – 4:00 p.m.
- SAL: May 27, 2019 – 9:00 a.m.
- Joint Health & Safety: Thursday, May 30, 2019 – 1:30 p.m.

**ADJOURNMENT****MOTION 2019-05-07-66****(N. Rothwell – L. Bisutti)**

**RESOLVED THAT** this meeting be adjourned.

**CARRIED**

Approved at Seaforth, Ontario  
May 28, 2019

Colleen Schenk  
Chair of the Board

Dr. Lisa Walsh  
Director of Education and Secretary  
of the Board