

**AVON MAITLAND DISTRICT SCHOOL BOARD  
ADMINISTRATIVE PROCEDURE  
NO. 245**

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**SUBJECT: EDUCATION PROGRAMS IN GOVERNMENT  
APPROVED CARE, TREATMENT, CUSTODIAL AND  
CORRECTIONAL FACILITIES**

Legal References: *Education Act: Section 170 Duties of Boards: Special Education Programs and Services; Ontario Regulation 181/98 Identification and Placement of Exceptional Pupils; Ontario Regulation 306 Special Education Programs and Services; Ministry of Education Student-Focused Funding: Legislative Grants (Intensive Support Amount 4- I.S.A. 4 Guidelines)*

Related References: *Administrative Procedure 227 Identification, Placement and Review Committee*

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**1. Background Information**

- 1.1 The Ministry of Education, through the Student-Focused Funding: Legislative Grants (Intensive Support Amount 4- I.S.A. 4) provides opportunities for school boards to enter into agreements with government approved care, treatment, custodial and correctional facilities. The agencies, government institutions and/or facilities are licensed under the Ministry of Community and Social Services, the Ministry of the Solicitor General or the Ministry of Health and Long Term Care. Such partnerships provide intensive support in specialized settings for students who meet established criteria and require highly specialized intervention.
- 1.2 Education programs are provided in care, treatment, custodial and corrections facilities in keeping with Ministry of Education direction and funding.

**2. Agreements with Government with Approved Facilities**

Avon Maitland District School Board may enter into agreements with government approved local agencies and/or facilities to provide educational programs for students who are receiving care and treatment in custodial or correctional facilities on the condition that costs to the board for operating these programs shall be covered in their entirety by the Ministry of Education funding grants. All requirements outlined by the Ministry of Education will be met with respect to these agreements.

**3. Implementation of the Programs**

- 3.1 Support for these programs is provided by the appropriate superintendent of education, as designated by the director of education.
- 3.2 Agreements will be reviewed or initiated annually, as required by the Ministry of Education.
- 3.3 Each care and treatment educational program will have an admission/de-mission procedure, which is in accordance with the Ministry of Education guidelines. Development of the procedure will be in consultation with the appropriate facility staff, the superintendent of education responsible for the program, host principal and other district staff as appropriate.

- 3.4 Any admission procedures required for correctional facilities shall be developed by the superintendent of education, or designate, the facility director, and /or administration as assigned.
- 3.5 Support for programming by educational staff in care, treatment, custodial and correction facilities shall be provided through district resources including in-service opportunities for all staff members.

#### **4. Care, Treatment, Custodial and Correctional Programs: Role of the Host Principal**

- 4.1 The host principal shall be responsible for:
  - a) Daily implementation and operation of the educational program;
  - b) Daily program issues;
  - c) Joint selection of teaching staff with consultation from Human Resources staff and /or agency staff, as requested;
  - d) Facilitation of in-service for staff;
  - e) Teacher evaluation; and
  - f) Management of the program budget.

#### **4.2 Care, Treatment, Custodial and Correctional Programs: Role of the Superintendent of Education**

The superintendent of education, or designate, shall be responsible for the supervision of all facility programs with respect to:

- a) Teacher evaluation;
- b) Management of the program budget;
- c) Liaison with agencies/facilities;
- d) Selection of teaching staff with host principal;
- e) Facilitation of in-service for staff;
- f) Conflict resolution relevant to the agreement for the care, treatment, custodial and corrections program; and
- g) Negotiation of agreements with care, treatment, custodial and corrections facilities to provide educational programs.

#### **5. Care, Treatment, Custodial and Correctional Programs: Role of the Teacher**

A teacher assigned to the educational program for care, treatment, custodial and corrections facility shall:

- a) Provide education programs for students in accordance with Ministry of Education and Avon Maitland District School Board policies, administrative procedures and regulations;
- b) Complete education plans as part of the individual treatment plan;
- c) Perform the duties and responsibilities of a teacher as required by the Ministry of Education (Regulation 298) and district administrative procedures and regulations;
- d) Participate in appropriate in-service provided through the board and as appropriate through the agency /facility; and
- e) Work co-operatively with agency/facility staff.